

MINUTES
REGULAR MEETING
ROCK ISLAND COUNTY BOARD OF HEALTH

TIME: 5:30 p.m., Thursday, February 9, 2017
PLACE: Conference Room, Rock Island County Health Department
2112 25th Avenue, Rock Island, Illinois 61201

MEMBERS

PRESENT: Mr. John Neary, President
Ms. Kate Varlas Teel, Vice President
Mr. Ed Langdon, County Board Representative
Mr. Leon Gibson, Secretary
Dr. Mark Bollaert
Mr. Jim Flannery
Ms. Sommer Livengood, ARNP
Dr. Prem Virdi
Mr. Doug Vroman

MEMBERS

ABSENT: Dr. Patricia Barron
Mr. Rick Ryckeghem

STAFF

PRESENT: Ms. Nita Ludwig, Public Health Administrator
Mr. Gary Bryant, Chief Financial and Information Officer
Ms. Janet Hill, Chief Operating Officer
Ms. Linda Livengood, Chief Nursing Officer
Ms. Jyla Vipond, Administrative Office Assistant

GUEST: Mr. Kenneth (Moose) Maranda, County Board Chair

Board President John Neary called the meeting to order at 5:30 p.m.

MOTION The minutes of the January 2017 meeting were approved with a motion by Ms. Livengood, second by Mr. Vroman. Motion carried.

County Board Chair, Moose Maranda spoke about reconsidering paying the balance on the FY16 Cost Allocation. The conversation that ensued accounted for the concerns and reasons the Board of Health voted against paying the entire amount and why they should.

One point brought up for consideration was that the new cost study that the BOH requested was underway. A reminder of the lease agreement on the County owned grounds in which the Health Department building sits was also mentioned. The lease amount was \$250,000 but was never signed. Also, Mr. Maranda referred to the services (financial, human

resources) the County provides and the fact that it would soon be time to negotiate another contract with the Union which would involve the State's Attorney and Civil Department. It was mentioned that there hasn't been much support from that department in the past and Mr. Maranda vowed he would check into that situation. It was conceded that the only control the County has is the amount of the Health Department's tax levy.

Mr. Bryant reported what the estimated cost to the Health Department would be if the services provided by the County was obtained elsewhere. Until the new study is completed there isn't a valid comparison.

MOTION

Mr. Gibson made a motion, second by Mr. Langdon to pay the FY16 Cost Allocation balance of \$95,707. Agreement was made to note that the payment is being made under protest and with the stipulation that no payment for 2017 will be made until a fair assessment is received. A roll call vote was taken and the motion carried.

Ms. Livengood, Mr. Gibson, Mr. Flannery, Dr. Bollaert, Mr. Langdon, Dr. Viridi, Mr. Neary

TOTAL YES - 7

Ms. Varlas Teel, Mr. Vroman

TOTAL NO - 2

There was a deviation from the agenda schedule. The closed session was moved down so the attendees interested in the Finance Committee's recommendations regarding the Women's Health programs didn't have to wait around.

President Neary read the summary of the finance committee meeting that was held on 01/31/17 and then asked for questions.

Concerns were expressed by Board Members and employees in attendance about the Finance Committee's recommendation to discontinue Family Planning and Women's Care Clinic. Different options were discussed about changes that could be made in order to continue the programs. Also considered was the availability of alternative programs or resources in the community that could fill in gap and provide the services if Family Planning and Women's Care Clinic programs were discontinued.

The reasons for the recommendation were reviewed by Mr. Bryant. The funding for these programs has declined considerably over the past three years and the revenue generated from insurance and reimbursements is not enough to cover the operating loss even though the expenses have stayed within budget. Ms. Ludwig mentioned that this isn't a unique situation that a lot of other health departments in the state have had to discontinue family planning. Also, the situation has been recognized and monitored for some time. Efforts have been made to keep these programs viable by finalizing insurance contracts and pursuing payments of

outstanding claims. Ms. Ludwig pointed out that it is near the time to apply for another grant and the outcome and/or amount received would be an unknown factor.

Mr. Vroman made a motion to go with the committee's recommendation. There wasn't a second. Motion failed. As a result the decision to allow the affected staff a month to develop a plan that would sustain the programs. Mr. Bryant will provide the number of patients that needs to be seen and the dollar amount that needs to be generated. The plan would be reviewed and evaluated at the next BOH meeting.

MOTION For the Administrator's Annual Evaluation the Board went into closed session under 5ILCS 120/2 (c) (1). The appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee to determine its validity. Roll call vote taken. The Board closed the meeting.

MOTION The meeting was opened with a motion by Ms. Varlas Teel, second by Mr. Gibson. Motion carried and the meeting was opened. The compensation discussed was approved with a motion by Ms. Livengood, second by Mr. Vroman. Motion carried.

Mr. Bryant reviewed the financial reports for the period ending January 31, 2017, with revenues of \$39, 296 and expenditures of \$293,198 for a total net loss of (\$253,902).

The Health Department's balance sheet shows a cash balance of \$19,986.91 and investments of \$614,000.00.

The department's cash balance projected for February 2017 is \$408,856. The grants receivable totals for FY17 is \$484,731. Mr. Bryant noted that the Stop-Gap Budget that was passed only went through December and hopefully the court ordered ones, like Family Case Management and others will continue. The receivables will require close monitoring as far as payments going forward.

Mr. Bryant's Long Range Projection, which goes through June 2017, was covered. Based on this estimate we may need to get the Tax Anticipation Warrant completed and in place. Mr. Bryant will probably make that request if needed at the next meeting.

Mr. Gibson mentioned the decrease in payroll expense projected. This was due to the discontinued Women's Health Programs and the possible filling of the current open nursing positions with staff from them. It is likely that there will be an increase in payroll expenses as the positions will need to be filled from the outside.

MOTION The financial report was approved with a motion by Mr. Gibson, second by Mr. Flannery. Motion carried.

MOTION Contract Negotiation Committee will need again soon for the next contract. Three Board Members, Ms. Varlas Teel, Mr. Vroman, and President Neary were lined up with Mr. Gibson as the alternate. Ms. Ludwig and Mr. Bryant would serve on the committee and since there is no longer a human resource manager, Ms. Ludwig suggested the Chief Operations Officer step in. The committee was formed.

MOTION A motion to approve the Service Delivery Report made by Ms. Livengood, second by Ms. Varlas Teel. Motion carried.

Ms. Ludwig shared news of confirmed outbreaks of the Seoul Virus in some ratteries, places that breed and sell rats, in Illinois.

The RICHD was featured in a front page article of the National Medical Reserve Corps newsletter for the partnership with their student branch at Augustana College. Mrs. Ludwig commended Kate Meyer, manager of Emergency Planning and Response, for her role in this.

MOTION Motion to approve the Administrator's Report made by Mr. Vroman, second by Ms. Livengood. Motion carried.

MOTION Permission to hire one full-time RN for the APORS/MCM was granted. Motion to approve the Human Resource Report made by Mr. Gibson, second by Mr. Langdon. Motion carried.

MOTION The claims were approved with a motion by Ms. Varlas Teel, second by Mr. Flannery. Motion carried.

The meeting was adjourned at 7:36 p.m.

Respectfully submitted,

Leon Gibson, Secretary, by
Jyla Vipond, Administrative Office Asst.

LG/jv