

MINUTES – REGULAR MEETING  
ROCK ISLAND COUNTY BOARD OF HEALTH

TIME: 5:30 p.m., Thursday, June 8, 2017  
PLACE: Education Room, Rock Island County Health Department  
2112 25<sup>th</sup> Avenue, Rock Island, Illinois 61201

MEMBERS

PRESENT: Mr. Leon Gibson, Secretary  
Ms. Kate Varlas Teel, Vice President  
Mr. Ed Langdon, County Board Representative  
Dr. Mark Bollaert  
Mr. Randy Jacobs  
Dr. Prem Virdi

MEMBERS

ABSENT: Mr. John Neary, President  
Mr. Rick Ryckeghem  
Mr. Doug Vroman  
Dr. Patricia Barron  
Ms. Sommer Livengood, ARNP

STAFF

PRESENT: Ms. Nita Ludwig, Public Health Administrator  
Mr. Gary Bryant, Chief Financial and Information Officer  
Ms. Janet Hill, Chief Operating Officer  
Ms. Linda Livengood, Chief Nursing Officer

Board Vice President, Kate Varlas Teel called the meeting to order at 5:30 p.m.

MOTION The minutes of the May 2017 meeting were approved with a motion by Mr. Jacobs, second by Dr. Virdi. Motion carried.

Mr. Bryant presented a resolution for \$6,000, an amendment for the family planning grant.

MOTION The resolution was approved with a motion by Mr. Gibson, second by Mr. Jacobs.

Mr. Bryant went over the financial reports for the period ending May 31, 2017, with revenues of \$118,440 and expenditures of \$324,682 for a total net loss of (\$206,243). However, RICHD did receive the total Local Health Protection Grant on June 2, 2017, which was \$261,790. Getting this money in means that RICHD will not need a loan before the first tax distribution in June.

The Health Department's balance sheet shows a cash balance of \$13,495.21 and investments of \$143,000. The department's cash balance projected for June 2017 is \$540,822. The grants receivable totals through May FY17 is \$714,447.

MOTION The financial report was approved with a motion by Mr. Gibson, second by Mr. Jacobs. Motion carried.

There was a brief discussion regarding the annual election of officers. Due to 5 board members being absent; the board discussed the option to table the election of officers until the July meeting.

MOTION Motion to table election of officers made by Mr. Jacobs, second by Dr. Virdi. Motion carried.

MOTION A motion to approve the Service Delivery Report made by Dr. Bollaert, second by Mr. Jacobs. Motion carried.

Ms. Ludwig shared that since Dr. Giammetta's tragic death, coverage for the Medical Directorship of the health department is being provided by Medical Arts. All standing orders are signed and good for the year.

Mr. Gibson, Ms. Linda Livengood and Ms. Ludwig all shared an update of the School Health LINK clinics. The LINK board plans to keep both clinics open with Dr. Khan accepting the duties of Medical Director. Their board wishes to explore promotion of Tammy to Interim Executive Director. RICHD has reposted openings for nurses at Silvis and Rock Island sites. Ms. Livengood will be reviewing resumes as they come in.

Ms. Ludwig shared that some of the negotiation team met with Jerry Clyde, HR Director for the County. This was a preliminary meeting to discuss the process of negotiations since many of us are new to the team. Ms. Ludwig then contacted Chairman Maranda. Mr. Maranda stated he will consult with the State's Attorney who will be involved in negotiations and select a date in July to begin formal negotiations.

Finally Ms. Ludwig acknowledged staff for a great job on spring cleaning day and participating in an emergency preparedness exercise during the all staff meeting. Kudos to managers who took on the dirty, heavy job of cleaning all storage areas and the garages. Gary Bryant, Linda Livengood, Janet Hill, Ron Finley, Jyla Vipond, and Nita Ludwig filled two dumpsters with old/broken furniture, equipment and miscellaneous items that had been clogging storage areas for years.

MOTION A motion to approve the Administrator's Report made by Mr. Jacobs, second by Dr. Bollaert. Motion carried.

MOTION A motion to grant permission to fill the open full-time Administrative Office Assistant position was made by Mr. Jacobs, second by Dr. Viridi. Motion carried.

MOTION A motion to approve the Human Resource Report made by Dr. Bollaert, second by Dr. Viridi. Motion carried.

MOTION The claims were approved with a motion by Dr. Bollaert, second by Mr. Jacobs. Motion carried.

The meeting was adjourned at 6:06 p.m.

Respectfully submitted,

Leon Gibson, Secretary, by  
Nita Ludwig, Administrator

LG/nl