

MINUTES – REGULAR MEETING  
ROCK ISLAND COUNTY BOARD OF HEALTH

TIME: 5:30 p.m., Thursday, July 6, 2017  
PLACE: Education Room, Rock Island County Health Department  
2112 25<sup>th</sup> Avenue, Rock Island, Illinois 61201

MEMBERS

PRESENT: Mr. Leon Gibson, Secretary  
Ms. Kate Varlas Teel, Vice President  
Mr. Ed Langdon, County Board Representative  
Dr. Patricia Barron  
Ms. Sommer Livengood, ARNP  
Mr. Randy Jacobs  
Mr. Andy West

MEMBERS

ABSENT: Mr. John Neary, President  
Mr. Doug Vroman  
Dr. Prem Viridi  
Dr. Mark Bollaert

STAFF

PRESENT: Ms. Nita Ludwig, Public Health Administrator  
Mr. Gary Bryant, Chief Financial and Information Officer  
Ms. Janet Hill, Chief Operating Officer  
Ms. Linda Livengood, Chief Nursing Officer  
Mr. Jason Watts, Supervisor of Environmental Health

Board Vice President, Kate Varlas Teel called the meeting to order at 5:30 p.m.

MOTION The minutes of the June 2017 meeting were approved with a motion by Mr. Gibson, second by Mr. Jacobs. Motion carried.

Mr. Bryant went over the financial reports for the period ending June 30, 2017, with revenues of \$986,976 and expenditures of \$385,193 for a total net gain of \$601,782. This was higher than average because the previous month was lower than average for State revenues. We received the entire local health protection grant at the beginning of June. We also received a large tax distribution this month making it a good month for cash inflow. We still haven't received the final version of what our costs will be from the County cost allocation study. The final report should be finished soon.

The Health Department's balance sheet shows a cash balance of \$3,513.95 and investments of \$868,000. The department's cash balance

projected for July 2017 is \$582,348. The grants receivable totals through JuneFY17 is \$453,817.

MOTION The financial report was approved with a motion by Mr. Langdon, second by Ms. Livengood. Motion carried.

There was a brief discussion regarding the annual election of officers. Mr. Gibson was nominated for President by a motion from Mr. Jacobs, second by Mr. Langdon.

MOTION Motion carried.

Ms. Varlas-Teel was nominated as Vice President by a motion from Mr. Gibson, second by Ms. Livengood.

MOTION Motion carried.

Ms. Livengood was nominated as Secretary by a motion from Mr. Gibson, second by Mr. Jacobs.

MOTION Motion carried.

MOTION A motion to approve the Service Delivery Report made by Mr. Jacobs, second by Dr. Barron. Motion carried.

Ms. Ludwig introduced Jason Watts, Supervisor of Environmental Health. Mr. Watts shared the different programs within the environmental health department. He briefly spoke about restaurant, tanning and body art, sewer and septic inspections. He also spoke about addressing other concerns from the public including nuisance complaints such as weeds, bed bugs, mold and animal feces.

Mr. Gibson and Ms. Linda Livengood, CNO, shared an update on the School Health LINK. Currently the plan is to keep both clinics open now that there is a new medical director on board. RICHD is working to fill the 2 open positions for a CMA, LPN or RN. Interviews are in progress. Tammy Verstraete has been named Interim Executive Director for 6 months. The LINK board will revisit this arrangement after December to decide on their long term coverage.

MOTION A motion to approve the Administrator's Report made by Mr. Langdon, second by Mr. Jacobs. Motion carried.

MOTION A motion to grant permission to fill the open 32 hour per week Health Educator position was made by Mr. Jacobs, second by Mr. Gibson. Motion carried.

MOTION A motion to approve the Human Resource Report made by Ms. Livengood, second by Dr. Barron. Motion carried.

MOTION The claims were approved with a motion by Ms. Livengood, second by Mr. Langdon. Motion carried.

The meeting was adjourned at 6:06 p.m.

Respectfully submitted,

Leon Gibson, Secretary, by  
Nita Ludwig, Administrator

LG/nl