

MINUTES – REGULAR MEETING
ROCK ISLAND COUNTY BOARD OF HEALTH

TIME: 5:30 p.m., Thursday, September 7, 2017
PLACE: Conference Room, Rock Island County Health Department
2112 25th Avenue, Rock Island, Illinois 61201

MEMBERS

PRESENT: Mr. Leon Gibson, President
Dr. Patricia Barron
Mr. Randy Jacobs
Mr. Andy West
Mr. Doug Vroman
Dr. Naurin Ahmad
Ms. Sommer Livengood
Ms. Kate Varlas Teel, Vice President

MEMBERS

ABSENT: Mr. Ed Langdon, County Board Representative
Dr. Prem Viridi
Dr. Mark Bollaert

STAFF

PRESENT: Ms. Nita Ludwig, Public Health Administrator
Mr. Gary Bryant, Chief Financial and Information Officer
Ms. Janet Hill, Chief Operating Officer
Ms. Megan Michels, Administrative Office Assistant

Board President, Leon Gibson called the meeting to order at 5:30 p.m.

MOTION The minutes of the August 2017 and Finance meeting were approved with one amendment with a motion by Mr. Jacobs, second by Dr. Barron. Motion carried.

Mr. Bryant went over the financial reports for the period ending August 31, 2017, with revenues of \$627,180 and expenditures of \$280,643 for a net gain of \$346,537 and year-end of \$86,715.

The department's cash balance projected for August 2017 is \$1,101,170.29. The grants receivable totals through the end of grant year FY17 is \$210,184. This amount is due to the state paying thru the end of FY17 and revenues from property tax disbursements. These monies are relied upon to carry us through the full year until next June when tax disbursements come through again. Some funds have been used to spend down grants through June 2017.

MOTION The financial report was approved with a motion by Mr. Jacobs, second by Dr. Ahmad. Motion carried.

There was discussion regarding the new cost allocation study by the County. The new payment for Rock Island County Health Department is \$213,785, which is down \$120,000 from the previous cost study. Mr. Bryant will follow up on items the board still had questions on and report back at the next board meeting. Motion to pay \$213,785 by Ms. Livengood, second by Mr. Jacobs. Motion carried.

FY18 proposed budget. There was discussion of the FY18 proposed budget and the board gave Mr. Bryant direction to adjust a few line items. Motion to submit budget as amended to County Board was made by Dr. Barron, second by Mr. Jacobs. Two board members, Ms. Ludwig and Mr. Bryant will attend County budget committee meeting when scheduled.

MOTION There were no questions on the Service Delivery Report.

Ms. Ludwig shared the mission and funding streams for Rock Island County Health Department. She also gave a brief overview of roles of the Administrator and Board of Health members. Ms. Ludwig also shared that Dr. Julie Voelker is planning to assume the roles of Medical Director and physician for STD and refugee clinics. She is applying to become designated as a civil surgeon for the refugee program. This process could take up to 90 days. Ms. Ludwig is working with UnityPoint on a contractual agreement.

Ms. Ludwig shared she received a letter from the union requesting to begin negotiations. No dates have been confirmed yet.

MOTION A motion to approve the Administrator's Report made by Dr. Barron, second by Ms. Livengood. Motion carried.

Ms. Ludwig shared the Anniversaries for August 2017.

MOTION A motion to approve the Human Resource Report made by Mr. Jacobs, second by Ms. Varlas Teel. Motion carried.

MOTION The claims were approved with a motion by Ms. Livengood, second by Mr. Jacobs. Motion carried.

The meeting was adjourned at 6:32 p.m.

Respectfully submitted,

Sommer Livengood, Secretary, by
Megan Michels, Administrative Office Assistant