

MINUTES – REGULAR MEETING  
ROCK ISLAND COUNTY BOARD OF HEALTH

TIME: 5:30 p.m., Thursday, November 9, 2017  
PLACE: Conference Room, Rock Island County Health Department  
2112 25<sup>th</sup> Avenue, Rock Island, Illinois 61201

MEMBERS

PRESENT: Mr. Leon Gibson, President  
Dr. Mark Bollaert  
Mr. Randy Jacobs  
Ms. Kate Varlas Teel, Vice President  
Mr. Ed Langdon, County Board Representative  
Dr. Jeff Maurus  
Dr. Naurin Ahmad  
Dr. Patricia Barron  
Mr. Andy West

MEMBERS

ABSENT: Mr. Doug Vroman  
Ms. Sommer Livengood

STAFF

PRESENT: Ms. Nita Ludwig, Public Health Administrator  
Mr. Gary Bryant, Chief Financial and Information Officer  
Ms. Kathryn Meyer, Mgr. Emergency Planning & Response  
Ms. Megan Michels, Administrative Office Assistant

Board President, Leon Gibson called the meeting to order at  
5:31 p.m.

MOTION The minutes of the October 2017 approved with a motion by Dr. Bollaert,  
second by Mr. Jacobs. Motion carried.

Mr. Bryant went over the summary of transfers. He discussed the transferring of monies from repair and maintenance to IMRF, repair and maintenance supplies and travel. The next set of transfers are from infrastructure to machine and equipment, which is related to the health department's server project. The transfers were approved with a motion by Mr. Jacobs, second by Dr. Barron.

Mr. Bryant went over the financial reports for the period ending October 31, 2017 with revenues of \$316,831 and expenditures of \$289,835 for a net gain of \$26,995 for the month of October and a loss of \$59,571 for the year.

Mr. Bryant went over the balance sheet. The health departments' balance sheet shows a cash balance of \$3444.21, investments of \$895,000, \$552 from the state, and \$242,430 from property tax disbursement. Mr. Bryant shared there are 2 payroll periods in the month of November. The departments' projected cash balance for the end of November is \$859,866. The grants receivable totals for the end of October 2017 is \$448,367.

MOTION The financial report was approved with a motion by Mr. Jacobs, second by Mr. Langdon. Motion carried.

MOTION A motion to approve the Service Delivery Report made by Mr. Langdon, second by Dr. Barron. Motion carried.

MOTION Ms. Ludwig shared information regarding Dr. Voelker. Dr. Voelker has signed off on her part of the paperwork. As soon as Ms. Ludwig gets the paperwork to review and sign a start date will be decided on for Dr. Voelker. The civil surgeon designation is still in process, but hoping to hear back soon.

Ms. Ludwig shared that the union negotiations are underway and will be having another meeting November 14<sup>th</sup>.

Ms. Ludwig spoke about the school LINK program. She shared that the Silvis LINK will be closing and the Rock Island location will be fully staffed.

Ms. Ludwig spoke about the lead in East Moline's water supply. She spoke about how the lead is in the service lines of the homeowners, not in the city's water. However, the city is looking more into it. The Health Department has put out information about the lead program and how the department follows children with elevated lead levels. The Illinois Department of Public Health recommends any child living in East Moline and under the age of 6 to have a lead test and if the child is over 6 and the parents is concerned the child should be tested as well.

Ms. Meyer spoke about the Medical Reserve Corps program. She stated MRC (Medical Reserve Corps) was founded by the federal government shortly after 9/11 to bring together volunteers who are committed to improving health, safety and resilience to their community. Medical and non-medical volunteers are trained in responding to emergencies and public health issues. There are currently 127 MRC members in Rock Island County.

A motion to approve the Administrator's Report made by Ms. Varlas Teel, second by Dr. Ahmad. Motion carried.

Ms. Ludwig shared the Anniversaries for November 2017.

Ms. Ludwig shared the resignation of the APORS nurse and the hiring of the new APORS nurse. A motion to approve the hiring of the APORS nurse position was made by Mr. Jacobs, second by Dr. Barron. Motion carried.  
A motion to approve the hiring for one full time RN for the infectious disease department was made by Mr. Langdon, and second by Dr. Maurus. Motion carried.

A motion to approve the hiring of one full time RN for the School Health Supervisor position was made by Mr. Jacobs, second by Ms. Varlas Teel. Motion carried.

MOTION A motion to approve the Human Resource Report made by Mr. Jacobs, second by Ms. Varlas Teel. Motion carried.

MOTION The claims were approved with a motion by Ms. Varlas Teel, second by Mr. Jacobs. Motion carried.

The meeting was adjourned at 6:19 p.m.

Respectfully submitted,

Sommer Livengood, Secretary, by  
Megan Michels, Administrative Office Assistant

SL/mm