

MINUTES – REGULAR MEETING
ROCK ISLAND COUNTY BOARD OF HEALTH

TIME: 5:30 p.m., January 4, 2018
PLACE: Conference Room, Rock Island County Health Department
2112 25th Avenue, Rock Island, Illinois 61201

MEMBERS

PRESENT: Mr. Leon Gibson, President
Dr. Mark Bollaert
Ms. Kate Varlas Teel, Vice President
Mr. Ed Langdon, County Board Representative
Dr. Jeff Maurus
Dr. Naurin Ahmad
Mr. Doug Vroman

MEMBERS Ms. Sommer Livengood

ABSENT: Mr. Randy Jacobs
Dr. Patricia Barron
Mr. Andy West

STAFF

PRESENT: Ms. Nita Ludwig, Public Health Administrator
Mr. Gary Bryant, Chief Financial and Information Officer
Ms. Megan Michels, Administrative Office Assistant
Ms. Janet Hill, Chief Operating Officer
Ms. Shari Langley, Chief Nursing Officer

Board President, Leon Gibson called the meeting to order at
5:30 p.m.

MOTION The minutes for the December 2017 meeting were approved with a motion
by Dr. Bollaert, second by Mr. Vroman. Motion carried.

MOTION Mr. Bryant went over the summary of transfers. He discussed transferring
\$2,100 from Outside Contractual and \$1,500 from Communications to
Employee Health Benefits. He also discussed transferring \$450 from
Repair and Maintenance Supplies to Food Purchases, and \$150,000 from
Salaries and Wages to Professional Services and Publishing. The
transfers were approved with a motion by Mr. Langdon, second by Mr.
Vroman.

Mr. Bryant went over the financial reports for the period ending December
31, 2017 with revenues of \$24,711 and expenditures of \$166,375 for a net

loss of \$141,665 for the month of December and a loss of \$141,665 for the year.

Mr. Bryant went over the balance sheet. The Health Department's balance sheet shows a cash balance of \$90,314, and investments of \$929,000. Mr. Bryant shared there are 2 payroll periods in the month of January. There are vouchers that need to be paid totaling \$96,381. The Department's projected cash balance for the end of January is \$691,943.

MOTION The financial report was approved with a motion by Mr. Vroman, second by Ms. Varlas Teel. Motion carried.

For the new union contract, the Board went into closed session under 5 ILCS 120/2 (c) (2). The Collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees. A motion to go closed was made by Mr. Vroman, second by Mr. Langdon. Roll call vote was taken. The Board closed the meeting.

MOTION The meeting was opened with a motion by Mr. Vroman, second by Mr. Langdon. Motion carried and the meeting was opened at 6:22pm. The ratification to the union contract was approved with the motion by Mr. Vroman, second by Dr. Ahmad. Roll call vote taken. Motion carried.

MOTION A motion for management, that have been employed before December 1, 2017, to receive a \$625 bonus with the exception of the Administrator was made by made by Mr. Vroman, second by Mr. Langdon. Roll call vote taken. Motion carried.

MOTION A motion to approve the Service Delivery Report made by Mr. Vroman, second by Dr. Maurus. Motion carried.

Ms. Ludwig updated the Board on the Infectious Disease Program staffing.

Ms. Ludwig shared that the state would like to know if the Health Department could help fill out Medical Cannabis applications for the public. Ms. Ludwig shared that there would be reimbursement for every application filled out correctly. Ms. Ludwig asked permission to increase the hours of the vacant APORS Nurse position. Currently, the Health Department is hiring for a 24 hour week APORS nurse, and the hours would increase to 32 hours per week. The increase in hours would help the Health Department hire someone because the 32 hours a week would allow for benefits. The APORS Nurse would also be helping fill out the Medical Cannabis applications.

MOTION A motion to approve the Health Department assisting people fill out Medical Cannabis applications was made, 5 for the motion and 2 opposed. Motion carried.

MOTION A motion to approve the Administrator's Report made by Ms. Varlas Teel, second by Mr. Langdon. Motion carried.

Ms. Ludwig shared the December Anniversaries.

MOTION A motion to approve the Human Resource Report made by Dr. Ahmad, second by Dr. Bollaert. Motion carried.

MOTION The claims were approved with a motion by Ms. Varlas Teel, second by Dr. Maurus. Motion carried.

The meeting was adjourned at 6:48 p.m.

Respectfully submitted,

Sommer Livengood, Secretary, by
Megan Michels, Administrative Office Assistant

SL/mm