

MINUTES – REGULAR MEETING
ROCK ISLAND COUNTY BOARD OF HEALTH

TIME: 5:30 p.m., May 3, 2018
PLACE: Conference Room, Rock Island County Health Department
2112 25th Avenue, Rock Island, Illinois 61201

MEMBERS

PRESENT: Mr. Leon Gibson, President
Ms. Kate Varlas Teel, Vice President
Mr. Ed Langdon, County Board Representative
Mr. Randy Jacobs
Dr. Mark Bollaert
Dr. Jeff Maurus
Ms. Sue Beswick
Dr. Naurin Ahmad
Ms. Kaye Whitley

MEMBERS

ABSENT: Mr. Doug Vroman, Secretary
Dr. Patricia Barron

STAFF

PRESENT: Ms. Nita Ludwig, Public Health Administrator
Mr. Gary Bryant, Chief Financial and Information Officer
Ms. Janet Hill, Chief Operating Officer
Ms. Shari Langley, Chief Nursing Officer
Ms. Megan Michels, Administrative Office Assistant

Board President, Leon Gibson called the meeting to order at
5:30 p.m.

MOTION The minutes for the April 2018 meeting were approved with a motion by
Mr. Langdon, second by Ms. Varlas Teel. Motion carried.

MOTION Mr. Bryant went over the financial reports for the period ending April 30,
2018 with revenues of \$120,479 and expenditures of \$412,987 for a net
loss of \$292,508 for the month of April and a loss of \$483,736 for the
year.

Mr. Bryant went over the balance sheet. The Health Department's balance
sheet shows a cash balance of \$2,301 and investments of \$923,000 and
\$80,802 from the state. Mr. Bryant shared there are 2 payroll periods in
the month of May. There are vouchers that need to be paid totaling
\$52,033. The Department's projected cash balance for the end of May is
\$715,947.

Mr. Bryant went over the grants receivable and as of the end of April 2018 the amount has increased to \$244,003.

MOTION The financial report was approved with a motion by Mr. Jacobs, second by Ms. Varlas Teel. Motion carried.

Mr. Bryant asked for permission to purchase a new vehicle to replace the one that had been totaled in 2017. Mr. Bryant shared what vehicles the Health Department had, the years and models. Mr. Bryant explained that money had been set aside for capital improvements. Mr. Bryant shared a quote for a 2018 Ford Fusion. Mr. Bryant stated they would get 3 quotes for 3 different cars. A motion to give permission to look into getting quotes to purchase a new vehicle was made by Mr. Jacobs, second by Dr. Ahmad. Motion carried.

Mr. Gibson shared that there was a meeting about the Coroner's Office moving in the Health Department. Ms. Ludwig shared the Coroner's Office thought the cost of being at the Health Department was reasonable. Ms. Ludwig shared there is not a time frame for the Coroner's Office to move into the Health Department.

MOTION A motion to approve the Service Delivery Report made by Mr. Langdon, second by Ms. Whitley. Motion carried.

Ms. Ludwig shared that Kate Meyer and herself attended the National Public Health Emergency Preparedness Conference. Ms. Ludwig shared there was a wide range for topics, from cyber security to pandemics. Ms. Ludwig shared the CDC is working on a universal flu vaccine and also speeding up the manufacturing process of the vaccine.

Ms. Ludwig shared that the Medical Cannabis application process is beginning on May 4th. She shared there were a few appointments for that day. There was a press release put out, and Ms. Hill was interviewed by different Television and Newspapers.

MOTION A motion to approve the Administrator's Report made by Mr. Jacobs, second by Ms. Beswick. Motion carried.

MOTION Ms. Ludwig shared there was a resignation for the 32 hour Sanitarian. Ms. Ludwig asked permission to hire a 32 hour a week Sanitarian. A motion to fill the 32 hour a week Sanitarian was made by Ms. Beswick, second by Dr. Maurus. Motion carried.

MOTION Ms. Ludwig asked permission to hire a full time LPN or RN for the Infectious Disease Department. A motion to fill the full time Nurse position was made by Ms. Whitley, second by Dr. Maurus. Motion carried.

Ms. Ludwig shared that the Health Department has hired a Full Time School Health Supervisor.

Ms. Ludwig shared the monthly anniversaries.

MOTION A motion to approve the Human Resource Report made by Mr. Jacobs, second by Ms. Whitley. Motion carried.

MOTION The claims were approved with a motion Mr. Langdon, second by Dr. Maurus. Motion carried.

The meeting was adjourned at 6:10pm.

Respectfully submitted,

Doug Vroman, Secretary, by
Megan Michels, Administrative Office Assistant

DV/mm