

MINUTES – REGULAR MEETING  
ROCK ISLAND COUNTY BOARD OF HEALTH

TIME: 5:30 p.m., August 9, 2018  
PLACE: Conference Room, Rock Island County Health Department  
2112 25<sup>th</sup> Avenue, Rock Island, Illinois 61201

MEMBERS

PRESENT: Mr. Leon Gibson, President  
Ms. Kate Varlas Teel, Vice President  
Mr. Ed Langdon, County Board Representative  
Dr. Jeff Maurus  
Dr. Mark Bollaert  
Ms. Kaye Whitley  
Ms. Sue Beswick  
Mr. Doug Vroman, Secretary

MEMBERS Mr. Randy Jacobs  
ABSENT: Dr. Patricia Barron  
Dr. Naurin Ahmad

STAFF

PRESENT: Ms. Nita Ludwig, Public Health Administrator  
Mr. Gary Bryant, Chief Financial and Information Officer  
Ms. Shaylee Laursen, School Health LINK Supervisor  
Ms. Megan Michels, Administrative Office Assistant

Board President, Leon Gibson called the meeting to order at 5:30 p.m.

MOTION The minutes for the July 2018 meeting, Personnel and Finance Committee meeting minutes were approved with a motion by Mr. Langdon, second by Ms. Whitley. Motion carried.

Mr. Bryant went over the financial reports for the period ending July 31, 2018 with revenues of \$129,257 and expenditures of \$289,168 for a net loss of \$159,911 for the month of July and a loss of \$159,966 for the year.

Mr. Bryant went over the balance sheet. The Health Department's balance sheet shows a cash balance of \$3,698 and investments of \$1,263,000 and \$288,419 from the state and tax disbursement. Mr. Bryant shared there are 3 payroll periods in the month of August. There are vouchers that need to be paid totaling \$77,516. The Department's projected cash balance for the end of July is \$1,120,414. A motion to approve Financial Reports was made by Mr. Vroman, second by Ms. Beswick, Motion carried.

MOTION Mr. Bryant shared the budget for FY19. A motion to accept the budget was made by Ms. Whitley, second by Ms. Varlas Teel. Roll call vote was taken yes 8 and no 0. Motion carried.

MOTION Mr. Bryant shared truck quotes from different automobile dealers. The preferred quote was for a Ford F250. There was discussion about leasing instead of purchasing, but after discussion purchasing a truck would make the most sense for now. A motion to purchase the Ford F250 was made by Mr. Langdon, second by Ms. Whitley. Roll call vote was taken yes 8 and no 0. Motion Carried.

Ms. Ludwig shared that the hot water tank was leaking. She stated that is the water heater was replaced and the cost to repair was \$2,900.

MOTION Ms. Ludwig shared the public comment policy. The policy allows up to ten people to speak for three minutes at a meeting. A motion to approve the public comment policy was made by Mr. Langdon, second by Ms. Varlas Teel. Motion carried.

MOTION A motion to approve the Service Delivery Report made by Mr. Vroman, second by Dr. Maurus. Motion carried.

Ms. Laursen spoke about the School Health LINK clinic. She shared the clinic sees patients from newborn to 18 years of age. The clinic has a sliding fee scale for those who do not have insurance.

Ms. Ludwig shared that there was a positive mosquito batch for West Nile. Ms. Ludwig spoke about Cyclospora, which is a parasite that you can get from ingesting food products that are tainted. Ms. Ludwig spoke about the dead tree in front of the Health Department that needs to be taken down. The Public Works committee of the County board will discuss it at their August meeting.

MOTION A motion to approve the Administrator's Report made by Mr. Langdon, second by Ms. Whitley. Motion carried.

MOTION Ms. Ludwig shared there were two new hires: Brenda Cook, new APORS nurse, and Charlie Garrett a full time sanitarian.

Ms. Ludwig shared the monthly anniversaries.

MOTION A motion to approve the Human Resource Report made by Mr. Vroman, second by Ms. Beswick. Motion carried.

MOTION      The claims were approved with a motion Mr. Vroman, second by Dr. Maurus. Motion carried.

The meeting was adjourned at 6:23pm.

Respectfully submitted,

Doug Vroman, Secretary, by  
Megan Michels, Administrative Office Assistant

DV/mm