MINUTES – REGULAR MEETING
ROCK ISLAND COUNTY BOARD OF HEALTH

TIME: 5:30 p.m., August 9, 2018
PLACE: Conference Room, Rock Island County Health Department
        2112 25th Avenue, Rock Island, Illinois  61201

MEMBERS PRESENT: Mr. Leon Gibson, President
                  Ms. Kate Varlas Teel, Vice President
                  Mr. Ed Langdon, County Board Representative
                  Dr. Jeff Maurus
                  Dr. Mark Bollaert
                  Ms. Kaye Whitley
                  Ms. Sue Beswick
                  Mr. Doug Vroman, Secretary

MEMBERS ABSENT: Mr. Randy Jacobs
                 Dr. Patricia Barron
                 Dr. Naurin Ahmad

STAFF PRESENT: Ms. Nita Ludwig, Public Health Administrator
               Mr. Gary Bryant, Chief Financial and Information Officer
               Ms. Shaylee Laursen, School Health LINK Supervisor
               Ms. Megan Michels, Administrative Office Assistant

Board President, Leon Gibson called the meeting to order at 5:30 p.m.

MOTION The minutes for the July 2018 meeting, Personnel and Finance Committee
meeting minutes were approved with a motion by Mr. Langdon, second by
Ms. Whitley. Motion carried.

Mr. Bryant went over the financial reports for the period ending July 31,
2018 with revenues of $129,257 and expenditures of $289,168 for a net
loss of $159,911 for the month of July and a loss of $159,966 for the year.

Mr. Bryant went over the balance sheet. The Health Department’s balance
sheet shows a cash balance of $3,698 and investments of $1,263,000 and
$288,419 from the state and tax disbursement. Mr. Bryant shared there
are 3 payroll periods in the month of August. There are vouchers that
need to be paid totaling $77,516. The Department’s projected cash
balance for the end of July is $1,120,414. A motion to approve Financial
Reports was made by Mr. Vroman, second by Ms. Beswick, Motion
carried.
MOTION  Mr. Bryant shared the budget for FY19. A motion to accept the budget was made by Ms. Whitley, second by Ms. Varlas Teel. Roll call vote was taken yes 8 and no 0. Motion carried.

MOTION  Mr. Bryant shared truck quotes from different automobile dealers. The preferred quote was for a Ford F250. There was discussion about leasing instead of purchasing, but after discussion purchasing a truck would make the most sense for now. A motion to purchase the Ford F250 was made by Mr. Langdon, second by Ms. Whitely. Roll call vote was taken yes 8 and no 0. Motion Carried.

Ms. Ludwig shared that the hot water tank was leaking. She stated that is the water heater was replaced and the cost to repair was $2,900.

MOTION  Ms. Ludwig shared the public comment policy. The policy allows up to ten people to speak for three minutes at a meeting. A motion to approve the public comment policy was made by Mr. Langdon, second by Ms. Varlas Teel. Motion carried.

MOTION  A motion to approve the Service Delivery Report made by Mr. Vroman, second by Dr. Maurus. Motion carried.

Ms. Laursen spoke about the School Health LINK clinic. She shared the clinic sees patients from newborn to 18 years of age. The clinic has a sliding fee scale for those who do not have insurance.

Ms. Ludwig shared that there was a positive mosquito batch for West Nile. Ms. Ludwig spoke about Cyclospora, which is a parasite that you can get from ingesting food products that are tainted. Ms. Ludwig spoke about the dead tree in front of the Health Department that needs to be taken down. The Public Works committee of the County board will discuss it at their August meeting.

MOTION  A motion to approve the Administrator’s Report made by Mr. Langdon, second by Ms. Whitley. Motion carried.

MOTION  Ms. Ludwig shared there were two new hires: Brenda Cook, new APORS nurse, and Charlie Garrett a full time sanitarian.

Ms. Ludwig shared the monthly anniversaries.

MOTION  A motion to approve the Human Resource Report made by Mr. Vroman, second by Ms. Beswick. Motion carried.
MOTION  The claims were approved with a motion Mr. Vroman, second by Dr. Maurus. Motion carried.

The meeting was adjourned at 6:23pm.

Respectfully submitted,

Doug Vroman, Secretary, by
Megan Michels, Administrative Office Assistant

DV/mm