

MINUTES – REGULAR MEETING
ROCK ISLAND COUNTY BOARD OF HEALTH

TIME: 5:30 p.m., November 8, 2018
PLACE: Conference Room, Rock Island County Health Department
2112 25th Avenue, Rock Island, Illinois 61201

MEMBERS

PRESENT: Mr. Leon Gibson, President
Dr. Naurin Ahmad
Mr. Ed Langdon, County Board Representative
Dr. Jeff Maurus
Dr. Mark Bollaert
Dr. Patricia Barron
Mr. Randy Jacobs

MEMBERS Mr. Doug Vroman, Secretary
ABSENT: Ms. Kaye Whitley
Ms. Kate Varlas Teel, Vice President
Ms. Sue Beswick

STAFF

PRESENT: Ms. Nita Ludwig, Public Health Administrator
Mr. Gary Bryant, Chief Financial and Information Officer
Ms. Megan Michels, Administrative Office Assistant
Ms. Shari Langley, Chief Nursing Officer

Board President, Leon Gibson called the meeting to order at 5:30 p.m.

MOTION The minutes for the September 2018 meeting minutes were approved with a motion by Mr. Jacobs, second by Mr. Langdon. Motion carried.

Mr. Gibson introduced the Board Members to Dr. Voelker.

Mr. Bryant went over the transfers. There has been an increase in people using credit cards so, the credit card services fees need to have monies transferred to it. A motion to accept the transfer was made by Mr. Langdon, second by Mr. Jacobs

Mr. Bryant went over the financial reports for the period ending October 31, 2018 with revenues of \$75,705 and expenditures of \$380,626 for a net loss of \$304,921 for the month of October and a loss of \$298,430 for the year.

Mr. Bryant went over the balance sheet. The Health Department's balance sheet shows a cash balance of \$4,128 and investments of \$1,177,000 and \$340,486 from the state and tax disbursement. Mr. Bryant shared there

are 2 payroll periods in the month of November. There are vouchers that need to be paid totaling \$89,841. The Department's projected cash balance for the end of November is \$1,193,650. A motion to approve Financial Reports was made by Mr. Jacobs, second by Dr. Barron, Motion carried.

MOTION Ms. Ludwig asked for approval of authorization of budget increases, the 1.5% wage increase. A motion to approve the 1.5% wage increase was made by Mr. Langdon, second by Dr. Ahmad. Motion carried.

MOTION A motion to approve the Service Delivery Report made by Dr. Maurus, second by Mr. Jacobs. Motion carried.

Ms. Langley shared that the Health Department hosted 5 walk-in flu clinics. There were 319 shots given during the walk-in flu clinics and 57 vaccinations to children. There 44 offsite flu clinics. 1,750 flu shots have been given.

Ms. Ludwig shared that she and Ms. Kate Meyer went to Alabama for a point of dispensing or POD training in October.

Ms. Ludwig shared the October activities/fundraisers for the month.

MOTION A motion to approve the Administrator's Report made by Dr. Barron, second by Mr. Jacobs. Motion carried.

A motion to go into closed session was made by Mr. Langdon, second by Dr. Barron. Roll call vote was taken, 7 yes.

A motion to go into open session was made by Mr. Jacobs, second by Dr. Ahmad. Roll call vote was taken, all 7 yes.

Ms. Ludwig shared the monthly anniversaries.

MOTION A motion to approve the Human Resource Report made by Mr. Langdon, second by Dr. Barron. Motion carried.

MOTION The claims were approved with a motion Dr. Bollaert second by Mr. Jacobs. Motion carried.

The meeting was adjourned at 6:19pm.

Respectfully submitted,

Doug Vroman, Secretary, by
Megan Michels, Administrative Office Assistant

DV/mm