

MINUTES – REGULAR MEETING  
ROCK ISLAND COUNTY BOARD OF HEALTH

TIME: 5:30 p.m., February 7, 2019  
PLACE: Conference Room, Rock Island County Health Department  
2112 25<sup>th</sup> Avenue, Rock Island, Illinois 61201

MEMBERS

PRESENT: Mr. Leon Gibson, President  
Ms. Kate Varlas Teel, Vice President  
Mr. Ed Langdon, County Board Representative  
Dr. Jeff Maurus  
Ms. Kaye Whitley  
Dr. Mark Bollaert

MEMBERS Dr. Patricia Barron  
ABSENT: Mr. Randy Jacobs  
Ms. Sue Beswick  
Dr. Naurin Ahmad  
Mr. Doug Vroman, Secretary

STAFF

PRESENT: Ms. Nita Ludwig, Public Health Administrator  
Mr. Gary Bryant, Chief Financial and Information Officer  
Ms. Janet Hill, Chief Operating Officer  
Ms. Shari Ortner, Chief Nursing Officer

Board President, Leon Gibson called the meeting to order at  
5:32 p.m.

MOTION The minutes for the January 2019 meeting were approved with a motion  
by Ms. Whitley, second by Dr. Maurus. Motion carried.

Mr. Bryant went over the transfers. Mr. Bryant is moving \$550 from  
outside contractual to supplies. A motion to accept the transfers was made  
by Mr. Langdon, second by Ms. Varlas Teel.

Mr. Bryant went over the financial reports for the period ending January  
31, 2019 with revenues of \$29,898 and expenditures of \$279,825 for a net  
loss of \$249,926 for the month of January and a loss of \$388,321 for the  
year.

Mr. Bryant went over the balance sheet. The Health Department's balance  
sheet shows a cash balance of \$49,621.74 and investments of \$1,174,000  
and \$2,925 from the State. Mr. Bryant shared there are 2 payroll periods  
in the month of February. There are vouchers that need to be paid totaling

\$60,259. The first payment for cost allocation total is \$53,446. The Department's projected cash balance for the end of February is \$871,147. A motion to approve Financial Reports was made by Ms. Whitley, second by Ms. Varlas Teel. Motion carried.

MOTION A motion to approve the Service Delivery Report made by Mr. Langdon, second by Dr. Maurus. Motion carried.

Ms. Ludwig shared the STI/STD meeting was rescheduled for February 20th.

Ms. Hill shared that a \$50 gift was given to WIC. Ms. Hill stated the money will be used for educational posters.

Ms. Ludwig shared the supervisor training is scheduled for March 5<sup>th</sup>.

Mr. Jason Watts shared the FDA Food Code. Mr. Watts shared the biggest changes are the different violations. The first is food borne illness risk factors and public health interventions. These would be more critical violations. The second would be good retail practices. There are 3 groups the violations are broken into: priority, priority foundation violations, and core violations. Priority violations are required to be fixed within 3 days, priority foundation violations are 10 days, and core violations are at the next inspection. Mr. Watts shared there will be no more scores for inspections and it will be the number of violations.

Ms. Ludwig discussed the white paper on possible legalization of recreational marijuana.

Ms. Ludwig shared the closure from January 30 & 31, 2019. She explained the county had closed. Ms. Ludwig shared she had spoken with the county and sheriff's department. Staff were paid as if they had worked those days per our Inclement Weather policy.

MOTION A motion to approve the Administrator's Report made by Ms. Whitley, second by Ms. Varlas Teel. Motion carried.

Ms. Ludwig shared the monthly anniversaries.

Ms. Ludwig shared that interviews are still being conducted for the infectious disease nurse position.

MOTION A motion to approve the Human Resource Report made by Mr. Langdon, second by Ms. Varlas Teel. Motion carried.

MOTION The claims were approved with a motion Dr. Bollaert second by Ms. Whitley. Motion carried.

The meeting was adjourned at 6:15pm.

Respectfully submitted,

Doug Vroman, Secretary, by  
Megan Michels, Administrative Office Assistant

DV/mm