

MINUTES – REGULAR MEETING  
ROCK ISLAND COUNTY BOARD OF HEALTH

TIME: 5:30 p.m., April 4, 2019  
PLACE: Conference Room, Rock Island County Health Department  
2112 25<sup>th</sup> Avenue, Rock Island, Illinois 61201

MEMBERS

PRESENT: Mr. Leon Gibson, President  
Ms. Kate Varlas Teel, Vice President  
Mr. Ed Langdon, County Board Representative  
Dr. Naurin Ahmad  
Ms. Kaye Whitley  
Dr. Mark Bollaert  
Mr. Doug Vroman, Secretary  
Mr. Randy Jacobs

MEMBERS Dr. Jeff Maurus  
ABSENT: Ms. Sue Beswick  
Dr. Patricia Barron

STAFF

PRESENT: Ms. Nita Ludwig, Public Health Administrator  
Mr. Gary Bryant, Chief Financial and Information Officer  
Ms. Janet Hill, Chief Operating Officer  
Ms. Shari Ortner, Chief Nursing Officer  
Ms. Megan Michels, Administrative Office Assistant

Board President, Leon Gibson called the meeting to order at  
5:30 p.m.

MOTION The minutes for the March 2019 meeting minutes were approved with a  
motion by Mr. Vroman, second by Mr. Jacobs. Motion carried.

Mr. Bryant went over the financial reports for the period ending March 31,  
2019 with revenues of \$630,788 and expenditures of \$419,678 for a net  
gain of \$211,110 for the month of March and a loss of \$328,612 for the  
year.

Mr. Bryant went over the balance sheet. The Health Department's balance  
sheet shows a cash balance of \$12,779 and investments of \$1,204,000 and  
\$70,654 from the State. Mr. Bryant shared there are 2 payroll periods in  
the month of March. There are vouchers that need to be paid totaling  
\$44,614. The Department's projected cash balance for the end of April is  
\$1,001,123. A motion to approve Financial Reports was made by Mr.  
Jacobs second by Ms. Whitley. Motion carried.

Ms. Ludwig shared that Mr. Jason Watts has been interviewing for the open Sanitarian position.

Ms. Ludwig shared the Quad City Disaster Readiness Conference was held April 2<sup>nd</sup> with over 430 attendees.

MOTION A motion to approve the Service Delivery Report made by Mr. Langdon, second by Ms. Whitley. Motion carried.

Ms. Ludwig shared a calendar of activities at the Health Department in April for Public Health Month.

Ms. Ludwig shared that Ms. Barbara Hendricksen will be retiring after 39 years and 9 months on June 28<sup>th</sup>.

MOTION A motion to approve the Administrator's Report made by Ms. Whitley, second by Mr. Jacobs. Motion carried.

There was a motion made by Mr. Vroman to go into closed session and second by Mr. Jacobs. Motion Carried.

All agreed to go into closed session.

A motion to go into open session was made by Ms. Whitley, second by Mr. Jacobs. Motion carried.

Ms. Ludwig asked for permission to fill the 32 hour ID nurse position. A motion was made by Mr. Vroman, second by Mr. Jacobs. Motion carried.

Ms. Ludwig shared the monthly anniversaries.

MOTION A motion to approve the Human Resource Report made by Mr. Vroman, second by Mr. Jacobs. Motion carried.

MOTION The claims were approved with a motion Dr. Bollaert, second by Ms. Varlas Teel. Motion carried.

The meeting was adjourned at 6:43pm.

Respectfully submitted,

Doug Vroman, Secretary, by  
Megan Michels, Administrative Office Assistant

DV/mm