

MINUTES - REGULAR MEETING
ROCK ISLAND COUNTY BOARD OF HEALTH

TIME: 5:30 p.m., July 11, 2019
PLACE: Education Room, First Floor, Rock Island County Health Department
2112 25th Avenue, Rock Island, Illinois 61201

MEMBERS

PRESENT: Mr. Leon Gibson, President
Ms. Kate Varlas Teel, Vice President
Mr. Doug Vroman, Secretary
Ms. Kaye Whitley
Dr. Mark Bollaert
Ms. Sue Beswick
Mr. Randy Jacobs
Ms. Lauren Boswell-Loffin, County Board Representative
Dr. Patricia Barron
Dr. Jeff Maurus

MEMBERS Dr. Naurin Ahmad

ABSENT:

STAFF

PRESENT: Ms. Nita Ludwig, Public Health Administrator
Mr. Gary Bryant, Chief Financial and Information Officer
Ms. Janet Hill, Chief Operating Officer
Ms. Megan Michels, Grants Manager
Ms. Shari Langley, Chief Nursing Officer

Board President, Leon Gibson called the meeting to order at 5:30 p.m.

MOTION The minutes for the June 2019 meeting were approved with a motion made by Ms. Beswick, second by Mr. Jacobs. Motion carried.

A motion to go into executive session under 5ILCS 120/2(c)(1)-the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony one complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity. 5ILCS 120/2 (c)(2)-Collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees, 5ILCS 120/2 (c)(11)-Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probably or imminent, in which case the basis for the action as necessary based on closed session was made by Mr. Vroman, second by Ms. Varlas Teel, Motion Carried.

A roll call vote was taken to go into closed session-all yes.

A motion to go into open session was made by Mr. Jacobs, second by Dr. Bollaert.

A roll call vote was taken to go into open session-all yes.

A motion to add an infectious disease supervisor was made by Mr. Vroman, second by Dr. Barron. A roll call vote was taken to hire an infectious disease supervisor-Mr. Gibson-yes, Mr. Jacobs-yes, Ms. Whitley-no, Dr. Bollaert-no, Dr. Maurus-abstained, Ms. Beswick-yes, Ms. Boswell-Loftin-yes, Ms. Varlas Teel-no, Mr. Vroman-yes, and Dr. Barron-yes. Motion carried.

Mr. Bryant went over the financial reports for the period ending June 30, 2019 with revenues of \$663,103 and expenditures of \$269,255 for a net gain of \$269,255 for the month of June and a gain of \$157,999 for the year.

Mr. Bryant went over the balance sheet. The Health Department's balance sheet shows a cash balance of \$32,457 and investments of \$1,666,000 and \$33,448 from the State and \$14,036 for July property tax disbursements. Mr. Bryant shared there are 2 payroll periods in the month of July. There are vouchers that need to be paid totaling \$50,220, and to pay the third allocation payment of

\$53,446 The Department's projected cash balance for the end of July is \$1,400,579. A motion to approve Financial Reports was made by Ms. Whitley and second by Mr. Jacobs Motion carried.

Mr. Gibson nominated Mr. Vroman for President of the Board, second by Mr. Jacobs. Mr. Vroman will be the Board of Health President.

Mr. Gibson nominated Mr. Jacobs for Vice President of the Board, second by Dr. Bollaert. Mr. Jacobs will be the Board of Health Vice President

Mr. Gibson nominated Ms. Beswick as Secretary for the Board, second by Ms. Boswell-Loftin. Ms. Beswick will be the Board of Health Secretary.

MOTION A motion to approve the Service Delivery Report made by Ms. Varlas Teel, second by Dr. Barron. Motion carried.

Ms. Ludwig shared the audit results of WIC and VFC and they were both excellent reviews.

Ms. Ludwig shared that Dr. Donald Ford will be a temporary medical director for the Health Department.

MOTION A motion to approve the Administrator's Report made by Mr. Jacobs, second by Ms. Beswick. Motion carried.

Ms. Ludwig shared the resignation of a case manager and asked permission to hire. A motion was made by Dr. Barron, second by Ms. Whitley. Motion carried.

Ms. Ludwig shared Ms. Deanna Brumbaugh will be starting July 15 as a Sanitarian and Jennifer Ransom started July 1 as a RN in the ID department.

Ms. Ludwig shared the monthly anniversaries.

MOTION A motion to approve the Human Resource Report made by Ms. Whitley second by Mr. Jacobs. Motion carried.

MOTION The claims were approved with a motion Dr. Bollaert, second by Mr. Vroman.
Motion carried.

The meeting was adjourned at 7:05pm.

Respectfully submitted,

Doug Vroman, Secretary, by
Megan Michels, Grants Manager

DV/mm