

MINUTES – REGULAR MEETING  
ROCK ISLAND COUNTY BOARD OF HEALTH

TIME: 5:30 p.m., October 3, 2019  
PLACE: Education Room, First Floor, Rock Island County Health Department  
2112 25<sup>th</sup> Avenue, Rock Island, Illinois 61201

MEMBERS

PRESENT: Mr. Doug Vroman, President  
Dr. Naurin Ahmad  
Mr. Leon Gibson  
Ms. KJ Whitley  
Mr. Andrew McClarity  
Dr. Mark Bollaert  
Ms. Lauren Boswell–Loftin, County Board Representative

MEMBERS ABSENT: Mr. Randy Jacobs, Vice President  
Ms. Debbie Freiburg  
Ms. Sue Beswick, Secretary

STAFF

PRESENT: Ms. Nita Ludwig, Public Health Administrator  
Mr. Gary Bryant, Chief Financial and Information Officer  
Ms. Janet Hill, Chief Operating Officer  
Ms. Megan Michels, Grants Manager

MOTION Board President, Doug Vroman called the meeting to order at 5:30 p.m.  
The minutes for the September 2019 meeting was approved with a motion made by Ms. Whitley, second by Mr. McClarity. Motion carried.

A motion to go into executive session under 5ILCS 120/2(c)(1)–the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony one complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity. 5ILCS 120/2 (c)(2)–Collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees, 5ILCS 120/2 (c)(11)–Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probably or imminent, in which case the basis for the action as necessary based on closed session was made by Mr. Gibson, second by Dr. Bollaert. Motion Carried.

A roll call vote was taken to go into closed session–all yes.

A motion to go into open session was made by Mr. Gibson, second by Ms. Whitley.

A roll call vote was taken to go into open session—all yes.

Mr. Bryant shared that there was a transfer. We need to transfer money for the phones from a capital account to an expense account. A motion to approve the transfer was made by Ms. Boswell-Loftin, second by Mr. McClarity. A roll call vote was taken, all yes. Motion carried.

Mr. Bryant went over the financial reports for the period ending September 30, 2019 with revenues of \$312,116 and expenditures of \$243,771 for a net gain of \$68,345 for the month of September and a gain of \$94,421 for the year.

Mr. Bryant went over the balance sheet. The Health Department's balance sheet shows a cash balance of \$31,086.36 and investments of \$1,636,000 and \$1,508 from the State and \$38,840 for October property tax disbursements. Mr. Bryant shared there are 2 payroll periods in the month of October. There are vouchers that need to be paid totaling \$32,439. The Department's projected cash balance for the end of October is \$1,381,947. A motion to approve Financial Reports was made by Mr. McClarity and second by Dr. Ahmad. Roll call vote was taken, all yes. Motion carried.

Ms. Ludwig asked for approval for the 2020 Board of Health meeting schedule. A motion to approve the 2020 schedule was made by Ms. Whitley, second by Mr. McClarity. Motion carried.

Mr. Bryant shared there were no additional bids for Masonry work on the building. A motion to hire B&B for Masonry work was made by Ms. Whitley, second by Ms. Boswell-Loftin. Roll vote was taken—all yes. Motion carried.

Ms. Ludwig shared that the State is requiring any hospitalizations of suspected vaping illnesses to be a reportable condition to the local health department.

Ms. Ludwig shared about a home with a bad roach infestation that was featured in a TV news story. She shared that she met with Mr. Jason Watts, the supervisor for Environmental Health, and he shared what had been done with this house and the sanitarian had been at the house 6 times. The house is to be sold on auction next week and the new owner will have to have the property cleaned up 10 days after purchasing the home.

MOTION A motion to approve the Service Delivery Report and the Administrator's Report made by Mr. McClarity, second by Ms. Whitley. Motion carried.

Ms. Ludwig shared that Mr. James Perry will be the Health Department's new pharmacist.

A motion to accept the Administrator's Report was made by Dr. Ahmad, second by Mr. McClarity. Motion carried.

Ms. Ludwig stated as of Monday the 7<sup>th</sup> we will be fully staffed.

Ms. Ludwig shared the monthly anniversaries.

MOTION A motion to approve the Human Resource Report made by Mr. McClarity, second by Ms. Boswell-Loftin. Motion carried.

MOTION The claims were approved with a motion Dr. Bollaert, second by Ms. Whitley. Roll call vote was taken, all yes. Motion carried.

A motion to adjourn was made by Mr. McClarity, second by Ms. Boswell-Loftin. Motion carried. Meeting was adjourned at 7:00pm

Respectfully submitted,

Sue Beswick, Secretary, by  
Megan Michels, Grants Manager

SB/mm