

MINUTES – REGULAR MEETING
ROCK ISLAND COUNTY BOARD OF HEALTH

TIME: 5:30 p.m., June 7, 2018
PLACE: Conference Room, Rock Island County Health Department
2112 25th Avenue, Rock Island, Illinois 61201

MEMBERS

PRESENT: Mr. Leon Gibson, President
Ms. Kate Varlas Teel, Vice President
Mr. Ed Langdon, County Board Representative
Mr. Randy Jacobs
Dr. Mark Bollaert
Dr. Jeff Maurus
Ms. Sue Beswick
Ms. Kaye Whitley
Mr. Doug Vroman, Secretary

MEMBERS Dr. Naurin Ahmad
ABSENT: Dr. Patricia Barron

STAFF

PRESENT: Mr. Gary Bryant, Chief Financial and Information Officer
Ms. Janet Hill, Chief Operating Officer
Ms. Shari Langley, Chief Nursing Officer
Ms. Megan Michels, Administrative Office Assistant

Board President, Leon Gibson called the meeting to order at 5:30 p.m.

MOTION The minutes for the May 2018 meeting were approved with a motion by Ms. Varlas Teel, second by Ms. Beswick. Motion carried.

MOTION Mr. Bryant went over the financial reports and reported there were transfers. He stated there was \$3,500 that was transferred for vehicle repairs. A motion to accept the transfers was made by Mr. Vroman, second by Dr. Maurus. Motion carried.

There was one resolution. Mr. Bryant reported the Health Department applied for and was awarded an additional \$51,720 through the Illinois Tobacco Free Communities Grant. The grant money is specifically designated to buy media presence for the CDC Anti-Smoking Campaign. A motion to accept the resolutions was made by Ms. Whitley, second by Mr. Jacobs. Motion carried.

Mr. Bryant went over the financial reports for the period ending May 31, 2018 with revenues of \$299,330 and expenditures of \$273,541 for a net gain of \$25,789 for the month of May and a loss of \$456,075 for the year.

Mr. Bryant went over the balance sheet. The Health Department's balance sheet shows a cash balance of \$7,751 and investments of \$946,000 and \$493,979 from the state and tax disbursement. Mr. Bryant shared there are 2 payroll periods in the month of June. There are vouchers that need to be paid totaling \$52,820. The Department's projected cash balance for the end of June is \$1,156,786.

Mr. Bryant reported that the state is making payments for grants and as of the end of May 2018 the amount has decreased to \$185,197.

MOTION The financial report was approved with a motion by Mr. Jacobs, second by Mr. Langdon. Motion carried.

Mr. Gibson shared it was time for election of officers. He stated that as of right now, he is the President, Ms. Varlas Teel is the Vice President, and Mr. Vroman was Secretary. Dr. Bollaert made a motion to keep the officers the same, second made by Mr. Jacobs. Motion carried.

Mr. Bryant shared the bids received from car dealerships on purchasing a new vehicle. He stated he obtained bids for Chevrolet, Ford, and Chrysler models. Mr. Bryant reported the lowest price was for a 2018 Ford Fusion at \$18,473. A motion to approve the purchase of a new vehicle was made by Mr. Vroman, second by Mr. Jacobs. Motion carried.

Ms. Hill reported that Mr. Watts, Environmental Health manager, organized a tire collection with the EPA and 28.2 tons of tires were collected.

MOTION A motion to approve the Service Delivery Report made by Ms. Whitley, second by Mr. Vroman. . Motion carried.

Ms. Hill stated the Refugee Nurse will be going from full time to part time, due to cuts from the Refugee Grant.

Ms. Hill shared that the Health Department has been working hard to educate the community of the risks of sharing breastmilk. She has done a television interview about the issue. It has also been posted on social media sites.

MOTION A motion to approve the Administrator's Report made by Mr. Jacobs, second by Ms. Varlas Teel. Motion carried.

MOTION Ms. Hill shared there was a resignation of the 32 hour APORS/Medical Cannabis RN. Ms. Hill asked permission to hire a 32 hour a week APORS/Medical Cannabis RN. A motion to fill the 32 hour a week RN position was made by Mr. Vroman, second by Mr. Jacobs. Motion carried.

MOTION Ms. Hill shared the resignation of the full time Nurse position at School Health LINK. Ms. Hill asked permission to hire a full time LPN or RN for the School Health LINK. A motion to fill the full time Nurse position at School Health LINK was made by Mr. Jacobs, second by Ms. Whitley. Motion carried.

Ms. Hill shared the monthly anniversaries.

MOTION A motion to approve the Human Resource Report made by Ms. Varlas Teel, second by Dr. Maurus. Motion carried.

MOTION The claims were approved with a motion Ms. Varlas Teel, second by Ms. Beswick. Motion carried.

Mr. Gibson spoke about the Personnel and Finance Committees. He reported that the Committees will stay the same. Ms. Varlas Teel, Mr. Langdon, Ms. Beswick, Dr. Maurus, and Dr. Ahmad will remain on the Personnel Committee; and Mr. Vroman, Mr. Jacobs, Dr. Bollaert, Ms. Whitley, and Dr. Barron will remain on the Finance Committee. Mr. Gibson stated he would like Mr. Jacobs to remain as the School Health LINK Representative.

The meeting was adjourned at 6:11pm.

Respectfully submitted,

Doug Vroman, Secretary, by
Megan Michels, Administrative Office Assistant

DV/mm