

MINUTES - REGULAR MEETING
ROCK ISLAND COUNTY BOARD OF HEALTH

TIME: 5:30 p.m., September 6, 2018
PLACE: Conference Room, Rock Island County Health Department
2112 25th Avenue, Rock Island, Illinois 61201

MEMBERS

PRESENT: Mr. Leon Gibson, President
Ms. Kate Varlas Teel, Vice President
Mr. Ed Langdon, County Board Representative
Dr. Jeff Maurus
Dr. Mark Bollaert
Ms. Kaye Whitley
Ms. Sue Beswick
Mr. Randy Jacobs

MEMBERS Mr. Doug Vroman, Secretary

ABSENT: Dr. Patricia Barron
Dr. Naurin Ahmad

STAFF

PRESENT: Ms. Nita Ludwig, Public Health Administrator
Mr. Gary Bryant, Chief Financial and Information Officer
Ms. Megan Michels, Administrative Office Assistant

Board President, Leon Gibson called the meeting to order at
5:30 p.m.

Mr. Gibson started the meeting with a moment of silence for two former Health Department employees who passed away, LaVonne Prochaska and Dorothy Armstrong.

MOTION The minutes for the August 2018 meeting minutes were approved with a motion by Ms. Whitley, second by Ms. Beswick. Motion carried.

Mr. Bryant went over the financial reports for the period ending August 31, 2018 with revenues of \$422,705 and expenditures of \$434,876 for a net loss of \$12,171 for the month of August and a loss of \$172,137 for the year.

Mr. Bryant went over the balance sheet. The Health Department's balance sheet shows a cash balance of \$939 and investments of \$1,222,000 and \$255,613 from the state and tax disbursement. Mr. Bryant shared there are 2 payroll periods in the month of September. There are vouchers that need to be paid totaling \$36,520. The Department's projected cash balance for the end of September is \$1,203,908. A motion to approve Financial Reports was made by Mr. Jacobs, second by Ms. Varlas Teel, Motion carried.

MOTION Ms. Ludwig shared The Rock Island County Board of Health By-laws. Ms. Ludwig asked for approval of the By-laws. A motion to approve the By-laws was made by Mr. Langdon, second by Ms. Varlas Teel. Motion carried.

MOTION Mr. Bryant spoke about Kone making their annual inspections for the elevator. The door on the elevator is closing fast and there is a circuit board going out in it. Mr. Bryant shared that the cost would be approximately \$4,518 to repair. A motion to approve the elevator repair was made by Dr. Bollaert, second by Mr. Jacobs. Motion carried.

MOTION Ms. Ludwig asked for approval of the 2019 Board of Health meetings. A motion was made by Ms. Whitley, second by Ms. Beswick. Motion carried.

MOTION A motion to approve the Service Delivery Report made by Ms. Whitley, second by Mr. Jacobs. Motion carried.

Ms. Ludwig shared the Community Health Assessment coming out. Ms. Ludwig shared the upcoming flu clinics in October.

MOTION A motion to approve the Administrator's Report made by Dr. Maurus, second by Ms. Whitley. Motion carried.

Ms. Ludwig shared the monthly anniversaries.

MOTION A motion to approve the Human Resource Report made by Ms. Beswick, second by Mr. Jacobs. Motion carried.

MOTION The claims were approved with a motion Mr. Langdon, second by Dr. Maurus. Motion carried.

The meeting was adjourned at 5:57pm.

Respectfully submitted,

Doug Vroman, Secretary, by
Megan Michels, Administrative Office Assistant

DV/mm