

MINUTES – REGULAR MEETING
ROCK ISLAND COUNTY BOARD OF HEALTH

TIME: 5:30 p.m., December 6, 2018
PLACE: Conference Room, Rock Island County Health Department
2112 25th Avenue, Rock Island, Illinois 61201

MEMBERS

PRESENT: Mr. Leon Gibson, President
Dr. Naurin Ahmad
Mr. Ed Langdon, County Board Representative
Dr. Jeff Maurus
Ms. Kaye Whitley
Ms. Kate Varlas Teel, Vice President
Mr. Doug Vroman, Secretary
Mr. Randy Jacobs

MEMBERS Dr. Patricia Barron
ABSENT: Dr. Mark Bollaert
Ms. Sue Beswick

STAFF

PRESENT: Ms. Nita Ludwig, Public Health Administrator
Mr. Gary Bryant, Chief Financial and Information Officer
Ms. Megan Michels, Administrative Office Assistant

Board President, Leon Gibson called the meeting to order at 5:30 p.m.

MOTION The minutes for the November 2018 meeting minutes were approved with a motion by Mr. Jacobs, second by Dr. Ahmad. Motion carried.

Mr. Bryant went over the transfers. A motion to accept the transfers was made by Mr. Langdon, second by Ms. Whitley.

Mr. Bryant went over the financial reports for the period ending November 30, 2018 with revenues of \$533,246 and expenditures of \$318,211 for a net gain of \$235,035 for the month of November and a loss of \$63,707 for the year.

Mr. Bryant went over the balance sheet. The Health Department's balance sheet shows a cash balance of \$76,735 and investments of \$1,339,000. Mr. Bryant shared there are 2 payroll periods in the month of December. There are vouchers that need to be paid totaling \$81,220. The Department's projected cash balance for the end of December is

\$1,096,391. A motion to approve Financial Reports was made by Mr. Jacobs, second by Dr. Maurus, Motion carried.

MOTION Ms. Ludwig asked for approval to have a HR training for Infectious Disease program. The training will cost \$2,000. A motion to approve the training was made by Mr. Langdon, second by Ms. Whitley. Motion carried.

MOTION Ms. Ludwig asked for approval to purchase a new garage door opener. It will cost \$1,200 to replace. A motion to approve the garage door opener was made by Ms. Whitley and second by Mr. Jacobs.

MOTION A motion to go into closed session was made by Mr. Vroman, second by Mr. Jacobs Roll call vote was taken, 8 yes.

MOTION A motion to go into open session was made by Ms. Whitley, second by Mr. Jacobs. Roll call vote was taken, all 8 yes.

MOTION A motion to approve the Service Delivery Report made by Mr. Jacobs, second by Ms. Varlas Teel. Motion carried.

Ms. Ludwig shared that the Disaster Conference Planning was underway and is scheduled for April 2, 2019. There will be a panel that includes people from the Las Vegas shooting and also a keynote speaker who is a blind gentleman that got out of the World Trade Center with his service dog.

MOTION A motion to approve the Administrator's Report made by Ms. Whitley, second by Mr. Vroman. Motion carried.

Ms. Ludwig asked for permission to fill the vacant nursing position in Infectious Disease. A motion to fill vacant position was made by Mr. Vroman, second by Mr. Jacobs. Motion carried.

Ms. Ludwig shared the monthly anniversaries.

MOTION A motion to approve the Human Resource Report made by Mr. Jacobs, second by Ms. Whitley. Motion carried.

MOTION The claims were approved with a motion Ms. Varlas Teel second by Ms. Whitley Motion carried.

The meeting was adjourned at 6:26pm.

Respectfully submitted,

Doug Vroman, Secretary, by

Megan Michels, Administrative Office Assistant

DV/mm