

MINUTES – REGULAR MEETING
ROCK ISLAND COUNTY BOARD OF HEALTH

TIME: 5:30 p.m., March 7, 2019
PLACE: Conference Room, Rock Island County Health Department
2112 25th Avenue, Rock Island, Illinois 61201

MEMBERS

PRESENT: Mr. Leon Gibson, President
Ms. Kate Varlas Teel, Vice President
Mr. Ed Langdon, County Board Representative
Dr. Naurin Ahmad
Ms. Kaye Whitley
Dr. Mark Bollaert
Mr. Doug Vroman, Secretary
Dr. Patricia Barron
Ms. Sue Beswick
Mr. Randy Jacobs

MEMBERS
ABSENT: Dr. Jeff Maurus

STAFF

PRESENT: Ms. Nita Ludwig, Public Health Administrator
Mr. Gary Bryant, Chief Financial and Information Officer
Ms. Janet Hill, Chief Operating Officer
Ms. Shari Ortner, Chief Nursing Officer
Ms. Megan Michels, Administrative Office Assistant
Mr. Jason Watts, Environmental Health Supervisor

Board President, Leon Gibson called the meeting to order at
5:30 p.m.

MOTION The minutes for the February 2019 meeting minutes were approved with a
motion by Ms. Whitley, second by Mr. Langdon. Motion carried.

Mr. Bryant went over the financial reports for the period ending February
28, 2019 with revenues of \$85,098 and expenditures of \$262,087 for a net
loss of \$176,989 for the month of February and a loss of \$565,310 for the
year.

Mr. Bryant went over the balance sheet. The Health Department's balance
sheet shows a cash balance of \$77,419 and investments of \$1,022,000 and
\$79,499 from the State. Mr. Bryant shared there are 3 payroll periods in
the month of February. There are vouchers that need to be paid totaling
\$51,575. The Department's projected cash balance for the end of March is

\$711,463. A motion to approve Financial Reports was made by Mr. Langdon second by Mr. Vroman Motion carried.

Ms. Ludwig shared information about the Disaster Readiness Conference being held April 2.

Ms. Ludwig shared information about the STI/STD meeting held at the Health Department.

MOTION A motion to approve the Service Delivery Report made by Dr. Barron, second by Mr. Vroman. Motion carried.

Ms. Ludwig shared that with the minimum wage increase the Health Department will be in compliance through the life of the current union contract.

Mr. Jason Watts shared that was asked to do an inspection at the old Rock Island County Courthouse. Mr. Watts along with Mr. Gregory Thorpe, Director of the Zoning and Building Safety, Doug Moslehi, Zoning Investigator went to the Courthouse on February 22, 2019 and performed an inspection of the building. There has been issues getting a demolition permit.

Ms. Ludwig shared Mr. Ron Finley has been painting the WIC lobby and has put the kids toys up purchased last grant year. She encouraged members to look at the lobby when they get a chance.

Ms. Ludwig shared the 2018 Annual Report was complete. A motion to approve the 2018 Annual Report was made by Mr. Jacobs, second by Dr. Ahmad. Motion carried.

MOTION A motion to approve the Administrator's Report made by Ms. Whitley, second by Ms. Varlas Teel. Motion carried.

Ms. Ludwig shared there was a resignation for an Environmental Health Sanitarian and was asking for approval to hire a full time Sanitarian. A motion to hire a full time Sanitarian was made by Ms. Whitley, second by Mr. Jacobs. Motion carried.

Ms. Ludwig shared the Health Department hired a full time RN in the Infectious Disease program.

Ms. Ludwig shared the monthly anniversaries.

MOTION A motion to approve the Human Resource Report made by Mr. Jacobs, second by Dr. Barron. Motion carried.

MOTION The claims were approved with a motion Dr. Bollaert second by Ms. Varlas Teel. Motion carried.

The meeting was adjourned at 6:17pm.

Respectfully submitted,

Doug Vroman, Secretary, by
Megan Michels, Administrative Office Assistant

DV/mm