

MINUTES - REGULAR MEETING
ROCK ISLAND COUNTY BOARD OF HEALTH

TIME: 5:30 p.m., May 9, 2019
PLACE: Education Room, First Floor, Rock Island County Health Department
2112 25th Avenue, Rock Island, Illinois 61201

MEMBERS

PRESENT: Ms. Kate Varlas Teel, Vice President
Mr. Ed Langdon, County Board Representative
Dr. Naurin Ahmad
Ms. Kaye Whitley
Dr. Mark Bollaert
Ms. Sue Beswick
Mr. Randy Jacobs
Dr. Patricia Barron

MEMBERS Dr. Jeff Maurus

ABSENT: Mr. Doug Vroman, Secretary
Mr. Leon Gibson, President

STAFF

PRESENT: Ms. Nita Ludwig, Public Health Administrator
Mr. Gary Bryant, Chief Financial and Information Officer
Ms. Janet Hill, Chief Operating Officer
Ms. Shari Ortner, Chief Nursing Officer
Ms. Megan Michels, Administrative Office Assistant

Board Vice President, Kate Varlas Teel called the meeting to order at
5:30 p.m.

MOTION The minutes for the April 2019 meeting minutes were approved with a motion by
Ms. Whitley, second by Dr. Bollaert. Motion carried.

Mr. Bryant went over the financial reports for the period ending April 30, 2019 with revenues of \$473,093 and expenditures of \$290,409 for a net gain of \$182,683 for the month of April and a loss of \$142,815 for the year.

Mr. Bryant went over the balance sheet. The Health Department's balance sheet shows a cash balance of \$19,021 and investments of \$1,403,000 and \$20,186 from the State. Mr. Bryant shared there are 2 payroll periods in the month of April. There are vouchers that need to be paid totaling \$60,525. The Department's projected cash balance for the end of May is \$1,086,540. A motion to approve Financial Reports was made by Dr. Ahmad second by Ms. Beswick. Motion carried.

Mr. Bryant shared that the Health Department needs to purchase a few computers from the Family Case Management Grant and WIC Grants. He shared there are numerous computers that are running extremely slow and need to be updated.

A motion to purchase computers was made by Dr. Barron, second by Ms. Whitley. Motion Carried

Mr. Bryant shared that the County was upgrading their phone systems and the Health Department will need to purchase new phones in order to have our phones working. We will need 57 phones for the Health Department. A motion to purchase new phones was made by Dr. Bollaert, second by Mr. Jacobs. Motion Carried.

Mr. Bryant asked for permission to purchase a new car. We will use it for an out of town vehicle. A motion to purchase a Ford Fusion for no more than \$18,700 was made by Ms. Whitley, second by Mr. Langdon. Motion carried.

Dr. Voelker spoke about the gonorrhea outbreak. She spoke about symptoms of the STD. Dr. Voelker spoke about testing and treating gonorrhea. Ms. Ludwig shared the Health Department has put information in the lobbies about testing and treatment and that she has convened meetings with area health care partners who are working on education and outreach efforts. This will include funding some media with joint messaging from all partners. Another meeting of

the group will be scheduled. PIO Janet Hill also put out a press release on the outbreak and conducted several interviews with television, newspapers and radio.

MOTION A motion to approve the Service Delivery Report made by Mr. Jacobs, second by Dr. Barron. Motion carried.

Ms. Ludwig shared that the state police and Rock Island County deputies came in on April 23rd for an all staff training and presented “Hidden in plain sight”. It’s a presentation that shows how and where teens hide alcohol and drugs.

Ms. Ludwig shared that the state wants to try to get more people vaccinated. It is a push to get people vaccinated to prevent outbreaks such as measles from becoming a bigger problem. In Rock Island County there are a few schools that are below 95% in vaccination rates. Shari, Shaylee, Janet and Nita are meeting to plan education, outreach and vaccination clinic strategies.

MOTION A motion to approve the Administrator’s Report made by Mr. Langdon, second by Ms. Beswick. Motion carried.

There was a motion made by Ms. Varlas Teel to go into closed session according to 5 ILCS 120/2 (c) (1) The appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee to determine its validity. Second by Mr. Jacobs. Motion Carried. Roll call vote taken to go into closed session. All agreed to go into closed session.

A motion to go into open session was made by Mr. Jacobs, second by Ms. Whitley. Roll call vote taken to go into open session. Motion carried.

Ms. Ludwig updated everyone about the vacant positions. The sanitarian position is still vacant. The 32 hour nurse position in ID is also vacant. The grants manager position will be vacant when Barb Hendricksen retires in June. We have posted it internally.

Ms. Ludwig shared the monthly anniversaries.

MOTION A motion to approve the Human Resource Report made by Dr. Barron, second by Mr. Jacobs. Motion carried.

MOTION The claims were approved with a motion Dr. Bollaert, second by Mr. Langdon. Motion carried.

The meeting was adjourned at 6:53pm.

Respectfully submitted,

Doug Vroman, Secretary, by
Megan Michels, Administrative Office Assistant

DV/mm