

MINUTES - REGULAR MEETING
ROCK ISLAND COUNTY BOARD OF HEALTH

TIME: 5:30 p.m., September 5, 2019
PLACE: Education Room, First Floor, Rock Island County Health Department
2112 25th Avenue, Rock Island, Illinois 61201

MEMBERS

PRESENT: Mr. Doug Vroman, President
Mr. Randy Jacobs, Vice President
Ms. Sue Beswick, Secretary
Ms. Kaye Whitley
Mr. Andrew McClarity
Dr. Patricia Barron
Ms. Lauren Boswell-Loftin, County Board Representative
Ms. Debbie Freiburg

MEMBERS Mr. Leon Gibson

ABSENT: Dr. Mark Bollaert
Dr. Naurin Ahmad

STAFF

PRESENT: Ms. Nita Ludwig, Public Health Administrator
Mr. Gary Bryant, Chief Financial and Information Officer
Ms. Janet Hill, Chief Operating Officer
Ms. Megan Michels, Grants Manager

Board President, Doug Vroman called the meeting to order at 5:30 p.m.

MOTION The minutes for the August 2019 meeting and the August 2019 Finance Committee meeting was approved with a motion made by Ms. Whitley, second by Ms. Beswick. Motion carried.

Mr. Bryant shared that there was some transfers. We need to transfer \$41,500 from infrastructure to retirees employee health benefits, the second is transferring \$3542 from outside contractual to machine & equipment, \$215 from

outside contractual to small tools & equipment, \$150 to outside contractual to credit card service fees, and lastly \$300 from travel to credit care service fees. A motion to approve the transfer was made by Ms. Boswell-Loftin, second by Ms. Whitley. A roll call vote was taken, all yes. Motion carried.

Mr. Bryant went over the financial reports for the period ending August 31, 2019 with revenues of \$333,513 and expenditures of \$429,257 for a net loss of \$95,744 for the month of August and a gain of \$73,136 for the year.

Mr. Bryant went over the balance sheet. The Health Department's balance sheet shows a cash balance of \$1,781 and investments of \$1,689,000 and \$12,264 from the State and \$226,806 for September property tax disbursements. Mr. Bryant shared there are 2 payroll periods in the month of August. There are vouchers that need to be paid totaling \$116,910. The Department's projected cash balance for the end of September is \$1,571,245. A motion to approve Financial Reports was made by Dr. Barron and second by Ms. Jacobs. Roll call vote was taken, all yes. Motion carried.

A motion to go into executive session under 5ILCS 120/2(c)(1)-the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony one complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity. 5ILCS 120/2 (c)(2)-Collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees, 5ILCS 120/2 (c)(11)-Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probably or imminent, in which case the basis for the action as necessary based on closed session was made by Ms. Whitley, second by Ms. Freiburg. Motion Carried.

A roll call vote was taken to go into closed session-all yes.

A motion to go into open session was made by Ms. Whitley, second by Mr. Jacobs.

A roll call vote was taken to go into open session-all yes.

Mr. Bryant shared bids for masonry work on the building. After discussion it was decided to table the work until we can get more bids and clarify whether the bids included prevailing wage for their workers.

Ms. Ludwig shared that has been no positive mosquito batches for West Nile. Five birds have been tested, but are all negative. There have been no human cases in Rock Island County so far this year.

Ms. Ludwig shared that we have continued walk-in immunization clinics and will extend walk-in days through September. We have seen a rise in MMR vaccinations in July.

Ms. Ludwig shared we have gotten the Hepatitis A vaccine in and will be working with Rock Island County jail to get employees and inmates vaccinated.

Ms. Ludwig shared that she and Ms. Kate Meyer will be going to Alabama for the strategic national stockpile training.

MOTION A motion to approve the Service Delivery Report and the Administrator's Report made by Dr. Barron, second by Ms. Beswick. Motion carried.

Ms. Ludwig shared of the resignation for the 32 hour RN in the infectious disease program. Ms. Ludwig asked permission to hire a 32 hour nurse. A motion was made by Ms. Whitley, second by Mr. Jacobs. Motion carried.

Ms. Ludwig shared a nurse resigned in the WIC program. Ms. Ludwig asked permission to hire a full time registered nurse or nutritionist in the WIC program. A motion was made by Mr. Jacobs, second by Dr. Barron. Motion carried.

Ms. Ludwig shared that a new Chief Nursing Officer will be starting next week.

Ms. Ludwig shared the monthly anniversaries.

MOTION A motion to approve the Human Resource Report made by Dr. Barron second by Ms. Beswick. Motion carried.

MOTION The claims were approved with a motion Dr. Barron, second by Ms. Boswell-Loftin. Roll call vote was taken, all yes. Motion carried.

A motion to adjourn was made by Ms. Boswell-Loftin, second by Dr. Barron. Motion carried. Meeting was adjourned at 6:44pm

Respectfully submitted,

Sue Beswick, Secretary, by
Megan Michels, Grants Manager

SB/mm