

MINUTES - REGULAR MEETING
ROCK ISLAND COUNTY BOARD OF HEALTH

TIME: 5:30 p.m., November 7, 2019
PLACE: Education Room, First Floor, Rock Island County Health Department
2112 25th Avenue, Rock Island, Illinois 61201

MEMBERS

PRESENT: Mr. Doug Vroman, President
Ms. Sue Beswick, Secretary
Ms. Debbie Freiburg
Mr. Leon Gibson
Ms. Kaye Whitley
Mr. Andrew McClarity
Dr. Mark Bollaert
Mr. Randy Jacobs, Vice President

MEMBERS Ms. Lauren Boswell-Loftin, County Board Representative

ABSENT: Dr. Naurin Ahmad

STAFF

PRESENT: Ms. Nita Ludwig, Public Health Administrator
Mr. Gary Bryant, Chief Financial and Information Officer
Ms. Janet Hill, Chief Operating Officer
Ms. Megan Michels, Grants Manager
Ms. Sharon Widick, Chief Nursing Officer

Board President, Doug Vroman called the meeting to order at 5:30 p.m.

MOTION The minutes for the October 2019 meeting and October 21, 2019 Finance Committee meeting were approved with a motion made by Mr. Jacobs, second by Mr. McClarity. Motion carried.

Mr. Bryant went over the financial reports for the period ending October

31, 2019 with revenues of \$205,117 and expenditures of \$333,562 for a net loss of \$128,445 for the month of October and a loss of \$31,930 for the year.

MOTION Mr. Bryant went over the balance sheet. The Health Department's balance sheet shows a cash balance of \$96,788 and investments of \$1,474,000 and \$197 from the State and \$262,232 for November property tax disbursements. Mr. Bryant shared there are 2 payroll periods in the month of November. There are vouchers that need to be paid totaling \$62,947. The Department's projected cash balance for the end of November is \$1,528,574. A motion to approve Financial Reports was made by Ms. Whitley and second by Ms. Freiburg Roll call vote was taken, all yes. Motion carried.

MOTION Ms. Ludwig asked for approval for the proposal for strategic planning and authorize \$2,100. A motion was made by Ms. Whitley, second by Mr. Jacobs. Motion carried. A roll call vote was taken, all yes.

MOTION A motion to go into executive session under 5ILCS 120/2(c)(1)-the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony one complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity. 5ILCS 120/2 (c)(2)-Collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees, 5ILCS 120/2 (c)(11)-Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probably or imminent, in which case the basis for the action as necessary based on closed session was made by Mr. Jacobs, second by Ms. Freiburg. Motion Carried.

A roll call vote was taken to go into closed session-all yes.

MOTION A motion to go into open session was made by Ms. Whitley, second by Ms. Freiburg. A roll call vote was taken to go into open session-all yes. Motion Carried.

MOTION A motion to hire another health educator for IBCCP was made by Mr. Gibson, second by Mr. Jacobs. A roll call vote was taken, all yes Motion carried.

MOTION A motion for non-affiliates to receive a 1.25% wage increase was made by Ms. Beswick, second by Mr. McClarity. Roll call vote was taken, all yes. Motion carried.

MOTION A motion to approve the Service Delivery Report and the Administrator's Report made by Mr. Jacobs, second by Ms. Whitley. Motion carried.

Ms. Ludwig introduced Ms. Widick, Chief Nurse.

Mr. Jacobs spoke about the immunization campaign that was put together by TAG and showed the videos about MMR vaccination. These will be shared to WQAD to be used as PSAs.

Ms. Ludwig shared that Dr. Ezike visited the Health Department on October, 30 and had a round table discussion about concerns and issues. This was a great opportunity to showcase RICHHD and have one-on-one discussion with the IDPH Director.

Ms. Ludwig shared she is attending two professional development courses on November 8. One course is ethical dilemmas in managing staff and the other is tools for helping new hires be successful.

Ms. Ludwig shared that we raised almost \$400 for United Way during the month of October.

MOTION A motion to accept the Administrator's Report was made by Mr. Gibson, second by Ms. Whitley. Motion carried.

Ms. Ludwig shared the monthly anniversaries.

MOTION A motion to approve the Human Resource Report made by Mr. Jacobs, second by Mr. McClarity. Motion carried.

MOTION The claims were approved with a motion Ms. Whitley, second by Ms. Beswick. Roll call vote was taken, all yes. Motion carried.

A motion to adjourn was made by Mr. McClarity, second by Ms. Beswick. Motion carried. Meeting was adjourned at 7:11pm

Respectfully submitted,

Sue Beswick, Secretary, by
Megan Michels, Grants Manager

SB/mm