

MINUTES – REGULAR MEETING
ROCK ISLAND COUNTY BOARD OF HEALTH

TIME: 5:30 p.m., December 5, 2019
PLACE: Education Room, First Floor, Rock Island County Health Department
2112 25th Avenue, Rock Island, Illinois 61201

MEMBERS

PRESENT: Mr. Randy Jacobs, Vice President
Ms. Sue Beswick, Secretary
Ms. Debbie Freiburg
Mr. Leon Gibson
Ms. Kaye Whitley
Mr. Andrew McClarity
Dr. Mark Bollaert
Dr. Naurin Ahmad

MEMBERS Ms. Lauren Boswell–Loftin, County Board Representative
ABSENT: Mr. Doug Vroman, President

STAFF

PRESENT: Ms. Nita Ludwig, Public Health Administrator
Mr. Gary Bryant, Chief Financial and Information Officer
Ms. Megan Michels, Grants Manager
Ms. Sharon Widick, Chief Nursing Officer

Board Vice President, Randy Jacobs called the meeting to order at 5:30 p.m.

MOTION The minutes for the November 2019 meeting was approved with a motion made by Mr. Gibson, second by Ms. Beswick. Motion carried.

Mr. Bryant went over the transfers. \$5,920 needs to be transferred from repairs & maintenance to salaries & wages, \$22,307 needs to be transferred from infrastructure to building remodeling over \$5,000, \$3,800 needs to be transferred from repairs & maintenance to repair/maintenance supplies, \$500 from repairs & maintenance to small tools and equipment under \$1,000, and 11.88 from employee health benefits to salaries and wages. A motion to accept the transfers was made by Ms. Freiburg, second by Mr. McClarity. Motion carried.

Mr. Bryant went over the financial reports for the period ending November 30, 2019 with revenues of \$297,243 and expenditures of \$422,778 for a net loss of \$125,535 for the month of November and a loss of \$155,198 for the year.

MOTION Mr. Bryant went over the balance sheet. The Health Department's balance sheet shows a cash balance of \$-92,284.39 and investments of \$1,557,000 and \$139,275 from the State. Mr. Bryant shared there will be one payroll periods in the month of December. There are vouchers that need to be paid totaling \$120,848. The Department's projected cash balance for the end of December is \$1,396,438. A motion to approve Financial Reports was made by Mr. McClarity and second by Ms. Beswick. Motion carried.

MOTION A motion to go into executive session under 5ILCS 120/2(c)(1)-the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony one complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity, 5ILCS 120/2 (c)(11)-Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probably or imminent, in which case the basis for the action as necessary based on closed session was made by Mr. Gibson, second by Ms. Whitley. Motion carried.

A roll call vote was taken to go into closed session-all yes. Closed session started at 5:41pm.

MOTION A motion to go into open session at 6:04pm was made by Mr. Gibson, second by Ms. Freiburg. A roll call vote was taken to go into open session-all yes. Motion Carried.

A motion to reinstate the nurse practitioner position was made by Ms. Whitley, second by Mr. Gibson. Motion carried.

Ms. Ludwig shared the monthly anniversaries.

MOTION A motion to approve the Human Resource Report made by Ms. Whitley, second by Ms. Freiburg. Motion carried.

Ms. Ludwig shared that Ms. Meyer and she are on the disaster readiness conference committee and the date for the conference is April 22, 2020.

MOTION A motion to approve the Service Delivery Report was made by Mr. McClarity, second by Dr. Ahmad. Motion carried.

Ms. Widick shared that the health department visited 24 schools for flu clinics for faculty, 6 townships, and 5 miscellaneous facilities. Total for walk-in flu clinic at the health department was 331 individuals, and 1200 individuals off-site.

Ms. Ludwig shared the 2 classes she had attended last month, which were ethics in management and tools for new employees. Tools will be shared to all managers for use in onboarding with new hires.

MOTION A motion to accept the Administrator's Report was made by Mr. McClarity, second by Ms. Beswick. Motion carried.

MOTION The claims were approved with a motion Dr. Bollaert, second by Mr. Gibson. Motion carried.

MOTION A motion to adjourn was made by Ms. Freiburg, second by Dr. Bollaert. Motion carried. Meeting was adjourned at 6:18pm

Respectfully submitted,

Sue Beswick, Secretary, by
Megan Michels, Grants Manager

SB/mm