

MINUTES - REGULAR MEETING  
ROCK ISLAND COUNTY BOARD OF HEALTH

TIME: 5:30 p.m., October 8, 2020  
PLACE: County Board Chambers-3<sup>rd</sup> Floor of County Building  
1504 3<sup>rd</sup> Avenue Rock Island, IL 61201

MEMBERS Mr. Doug Vroman, President  
PRESENT: Mr. Randy Jacobs, Vice President  
Ms. Debbie Freiburg  
Ms. Kaye Whitley  
Mr. Michael Daly  
Dr. Mark Bollaert  
Mr. Andrew McClarity  
Dr. Jean Wardlow  
Dr. Naurin Ahmad

MEMBERS Mr. Leon Gibson  
ABSENT Ms. Lauren Boswell-Loftin, County Board Representative

STAFF

PRESENT: Ms. Nita Ludwig, Administrator  
Ms. Janet Hill, Chief Operating Officer  
Mr. Gary Bryant, Chief Financial and Information Officer  
Ms. Megan Michels, Grants Manager

Board President, Doug Vroman called the meeting to order at 5:30 p.m.

MOTION The minutes for the September 2020 Board of Health meeting were approved with a motion made by Mr. Daly, second by Dr. Bollaert. Motion carried.

Mr. Bryant went over the transfers. We are need to transfer \$500 from Admin. To DTHS, EH, and ID for credit card service fees. A motion to approve the transfer

was made by Mr. McClarity, second by Ms. Freiburg. Roll call vote taken-all yes. Motion carried.

Mr. Bryant went over the financial reports for the period ending September 30, 2020 with revenues of \$674,289 and expenditures of \$332,749 for a net gain of \$341,540 for the month of September and a gain of \$1,236,169 for the year. We will also be pay \$53,285 for our 4<sup>th</sup> coast allocation to the County.

MOTION Mr. Bryant went over the balance sheet. The Health Department's balance sheet shows a cash balance of \$238,212 and investments of \$2,863,000 and \$81,395 from the State and \$35,000 from tax disbursement. Mr. Bryant shared there will be two payrolls in the month of September. There are vouchers that need to be paid totaling \$82,541. The Department's projected cash balance for the end of September is \$2,689,455. A motion to approve Financial Reports was made by Ms. Jacobs, second by Mr. Daly. Roll call vote was taken-all yes. Motion carried.

Mr. Bryant presented some bids for building maintenance. We are asking to replace the boiler, install a generator, and seal and stripe the parking lot.

A motion to hire Northwest Mechanical was made by Mr. Daly, second by Ms. Freiburg. Roll call vote taken-all yes. Motion carried.

A motion to hire Lakewood Electric & Generator Service was made by Ms. Whitley, second by Mr. Jacobs. Roll call vote taken-all yes. Motion carried.

A motion to hire Taylor Ridge Paving to seal and stripe the parking lot was made by Dr. Bollaert, second by Mr. McClarity. A roll call vote was taken-all yes. Motion carried.

MOTION A motion to approve the Service Delivery Report was made by Ms. Whitley, second by Dr. Ahmad. Motion carried.

Ms. Ludwig gave a COVID-19 update. There was 1 more death to report, bringing the total to 88 deaths. There were 36 new cases to report, bringing the total to 3,380 cases.

Ms. Ludwig shared that temporary testing site at the Taxslayer Center that was held October 3<sup>rd</sup> and 4<sup>th</sup> tested 500 people. They will be coming back the 17<sup>th</sup> and 18<sup>th</sup> at the Milan Community Center. Milan Hy-Vee and Moline Hy-Vee are doing free COVID testing. Ms. Ludwig shared we currently have 13 contact tracers.

The Health Department hosted a drive-through Flu clinic at the Quad City Auto Auction on September 30<sup>th</sup>. We administered 130 flu shots that day.

MOTION A motion to accept the Administrator's Report was made by Ms. Whitley, second by Mr. Jacobs. Motion carried.

Ms. Ludwig shared we had a resignation of the 32 hour/week RN position in the Infectious Disease program.

A motion to approve the hire of the 32 hour/week RN was made by Ms. Freiburg, second by Dr. Ahmad. Roll call vote was taken-all yes. Motion carried.

Ms. Ludwig shared the monthly anniversaries.

MOTION A motion to accept the Human Resource Report was made by Mr. Jacobs second by Mr. Daly. Motion carried.

MOTION The claims were approved with a motion by Mr. McClarity, second by Mr. Whitley. Roll call vote was taken, all yes. Motion carried.

Meeting was adjourned at 6:10pm

Respectfully submitted,

KJ Whitley, Secretary, by  
Megan Michels, Grants Manager

KW/mm