

MINUTES - REGULAR MEETING
ROCK ISLAND COUNTY BOARD OF HEALTH

TIME: 5:30 p.m., February 3, 2022

PLACE: Rock Island County Health Department, 2112 25th Avenue Rock Island, IL

MEMBERS Ms. Kaye Whitley, President

PRESENT: Mr. Bob Graff

Dr. Mark Bollaert

Mr. Michael Daly

Mr. Andrew McClarity, Vice President

Mr. Leon Gibson

Ms. Debbie Freiburg

Dr. Jean Wardlow

Dr. Naurin Ahmad

ABSENT Ms. Edna Sowards, County Board Representative

STAFF

PRESENT: Ms. Nita Ludwig, Administrator

Ms. Janet Hill, Chief Operating Officer

Mr. Gary Bryant, Chief Financial and Information Officer

Ms. Megan Michels, Grants Manager

Roll call vote taken

Board President, Kaye Whitley called the meeting to order at 5:30 p.m.

MOTION The minutes for the January 2022 Board of Health meeting were approved with a motion made by Mr. Daly, second by Dr. Bollaert. Motion carried.

MOTION Mr. Bryant went over the transfers. We are moving the \$20,000 back from last month's transfers, \$20,000 going to other agencies to the capital account. A motion to accept the transfer was made Mr. McClarity, second by Mr. Daly. Motion carried.

MOTION Mr. Bryant went over the resolution, he is increasing fees that we are expecting to receive from death certificates by \$64,300. The offset of that \$64,300 is going into other agencies. It is budgeted correctly now. A motion to accept the resolution was made by Mr. McClarity, second by Dr. Bollaert.

MOTION Mr. Bryant went over the financial reports for the period ending January 31, 2022 with revenues of \$128,183 and expenditures of \$294,187 for the month of January and a loss of \$166,004 for the year.

MOTION Mr. Bryant went over the base cash flow for the month of February. The Health Department's balance sheet shows a cash balance of \$429,480 and investments of \$2,805,000 and \$222,482 from the State. Mr. Bryant shared there will be two payrolls in the month of February. There are vouchers that need to be paid totaling \$37,550. We are asking to pay the 1st payment of the cost allocation, totaling \$59,727. The Department's projected cash balance for the end of February is \$3,096,790. A motion to approve Financial Reports was made by Ms. Freiburg, second by Mr. McClarity. Roll call vote was taken-all yes. Motion carried.

Mr. Bryant went over the DHS audit review the Health Department had. He explained the audit included HRIF, FCM, and SWIC. Everything was fine, with the exception of SWIC. We are more than likely going to be paying back almost \$25,000. It has to do with personnel because our budgeted number matched their number and they do not want to accept that. They are requiring more detailed time tracking of people working in more than one grant. We are reaching out to other counties to see how they track their time with different programs.

Ms. Ludwig shared that new manager, Ms. Keenon, LINK supervisor, has been doing a good job at the LINK. She's learned a lot and implemented several different things already. She will be asked to speak at the March board meeting.

MOTION A motion to approve the Service Delivery Report was made by Mr. McClarity, second by Ms. Freiburg. Motion carried.

Ms. Ludwig shared there is still high transmission in our County of COVID. Cases are dropping, which is a good news. They have dropped by 300 from last week. 65 patients are hospitalized as of last Friday. We are giving total numbers for press releases on Fridays. There were 38 deaths in January and 37 in December. Our positivity rate is at 15%, but it is down from last month. Last month our positivity rate was 30%. Tuesday we gave approximately 30 shots and last Friday we gave approximately 90 shots. We are offering another kids clinic on Saturday from 9am-12pm. The state is working on shifting from a pandemic to an endemic status soon. As far as contract tracing. We have 3 part time tracers that have finished. We are still contact tracing those in nursing homes and school kids.

Ms. Ludwig shared information about the Quad Cities Behavioral Health Coalition. Different agencies get together and work on Community Health Assessment, which is done every 3 years. The Assessment shows the top priorities. Mental Health services has been identified as one of the things listed to be a top priority. Our role is to offer input, support and promote services and providers.

MOTION A motion to accept the Administrator's Report was made by Mr. McClarity, second by Dr. Ahmad. Motion carried.

Ms. Ludwig shared monthly anniversaries.

Ms. Ludwig shared we have hired another Sanitarian and a Program Specialist.

MOTION A motion to accept the Human Resource Report was made by Mr. McClarity, second by Dr. Ahmad. Motion carried

A motion to adjourn was made by Mr. McClarity, second Mr. Daly. Motion carried.

Meeting was adjourned at 6:07pm

Respectfully submitted,

Edna Sowards, Secretary, by
Megan Michels, Grants Manager

ES/mm