

MINUTES - REGULAR MEETING  
ROCK ISLAND COUNTY BOARD OF HEALTH

TIME: 5:30 p.m. August 3, 2023

PLACE: Rock Island County Health Department, 2112 25<sup>th</sup> Avenue Rock Island, IL

MEMBERS Ms. Kaye Whitley, President

PRESENT: Mr. Andrew McClarity, Vice President

Dr. Mark Bollaert

Mr. Jeff Deppe

Ms. Edna Sowards, County Board Representative

Ms. Debbie Freiburg

Mr. Michael Daly

Mr. Leon Gibson

ABSENT Dr. Naurin Ahmad

Dr. Jean Wardlow

Mr. Larry Coyne

STAFF

PRESENT: Mr. Gary Bryant, Chief Financial and Information Officer

Ms. Janet Hill, Interim Administrator

Ms. Megan Michels, Grants Manager

Board President Kaye Whitley called the meeting to order at 5:30 p.m.

Roll call was taken.

MOTION A motion to go into closed session at 5:31pm under 5 ILCS 120/2 (c)1 and 5ILCS 120/2 (c)2 was made by Ms. Whitley, second by Ms. Freiburg. Roll call vote taken. All voted yes, and the motion carried.

MOTION A motion to go back into open session at 6:15pm was made by Ms. Whitley, seconded by Mr. McClarity. Roll call vote taken. All voted yes, and the motion carried.

MOTION The minutes for the July 2023 Board of Health meeting were approved with a motion made by Dr. Bollaert, seconded by Ms. Freiburg. Motion carried.

Ms. Hill shared monthly anniversaries.

MOTION Ms. Hill asked for permission for hire a full-time health educator and a full-time night custodian. A motion to hire a health educator and a night custodian was made by Mr. McClarity, seconded by Ms. Sowards. Roll call vote taken. All voted yes, and the motion carried.

MOTION A motion to accept the Human Resources Report was made by Mr. Gibson, seconded by Mr. McClarity. Motion carried.

MOTION Mr. Bryant went over transfers. Mr. Bryant had to transfer from SWIC to ADMN, and CVRP to MAIN, and from ID to DTHS. A motion to accept the transfers was made by Ms. Sowards, seconded by Mr. Daly. Roll call vote taken. All voted yes, and the motion carried.

MOTION Mr. Bryant went over the financial reports for the period ending July 31, 2023, with revenues of \$222,946 and expenditures of \$410,962 for the month of July and a net loss of \$620,197 for the year.

MOTION Mr. Bryant went over the base cash flow for the month of August. The Health Department's balance sheet shows cash balance of \$3,974 and investments of \$2,128,000, \$293,443 from tax distribution and \$160,796 from the state. Mr. Bryant said there will be two payrolls in August. There are vouchers requested to be paid, totaling \$94,446. The department's projected cash balance for the end of August is \$2,197,116. A motion to approve the Financial Reports was made by Ms. Freiburg, seconded by Mr. McClarity. Roll call vote taken. All voted yes, and the motion carried.

MOTION Ms. Hill spoke about Dr. True's malpractice insurance. The total for the insurance is \$6,517.00. Ms. Hill is asking permission for us to pay the malpractice insurance. A motion to pay the insurance was made by Mr. Gibson, seconded by Mr. McClarity. Roll call vote taken. All voted yes, and the motion carried.

Ms. Hill spoke about Board of Health emails. She wanted to let everyone know that any emails are subject to Freedom of Information Act requests, and if board members won't want to use their personal emails, they are urged to create an email just for Board of Health business.

Mr. Bryant spoke about the elevator safety. We can get it setup to where we have a key fob and use that fob to open the elevator. The cost will be approximately \$10,000.

Mr. Bryant spoke about the HVAC unit. We have had to work a couple bugs out of the system, but otherwise everything is going well with the new unit. The old unit on the roof is still working, with a plan to replace it in the fall.

Ms. Whitley wants an agenda for a special meeting on August 24.

Ms. Hill shared the MRC advertisement brought in 30 new volunteers. Ms. Hill shared we plan on starting the sexually transmitted clinic in the fall.

MOTION A motion to accept the Administrator's Report was made by Mr. Daly, seconded by Mr. Deppe. Motion carried

MOTION A motion to adjourn was made by Mr. McClarity, seconded by Ms. Freiburg.

Meeting was adjourned at 6:38pm

Respectfully submitted,

Edna Sowards, Secretary, by  
Megan Michels, Grants Manager

ES/mm